



School Facilities Citizen Advisory Panel (CAP)

Description for the State Board of Education Recruitment on School Facilities CAP Membership

The Washington State Board of Education is now accepting applications for appointment to the School Facilities Citizen Advisory Panel. The deadline to apply is Monday, April 21, 2014.

Purpose of CAP

To maintain citizen oversight on issues pertaining to school facilities and funding for school construction, and advise and make policy recommendations to the Superintendent of Public Instruction regarding:

- School facilities in areas such as appropriate use of construction management techniques, value engineering, constructability review, building commissioning, and construction management, preparation and use of modifiable basic or standard plans;
- Allocation, prioritization and distribution of funds for school plant facilities;
- Planning by school districts specifically as it applies to the Study and Survey;
- Joint planning and financing of educational facilities;
- Capital fund aid by non-high school districts procedural requirements and provisions of law; and
- Determinations of remote and necessary schools.

Time Requirements

- Initial training session with periodic updates
- Generally quarterly meetings
- Meetings to average 3- 6 hours in length
- Review of pre-meeting materials
- Travel time to meeting sites throughout the state (may require overnight lodging)
- Available to participate in ongoing Email discussions
- Available for ad hoc conference calls as needed

Time and Travel Compensation

Lodging and meal per diem paid at state rates

Private vehicle usage reimbursed at state rates

Desired Characteristics / Qualifications

1. Not current employee of a school district or current practitioner in school construction or engineering (though experience in these areas is helpful)
2. Experience with schools or other government construction activities is beneficial but not necessary
3. Proven ability to participate in strategic/long-range planning
4. Readily adaptable to emerging issues and changes in focus or direction
5. Commitment to performing an advisory role in a collaborative setting
6. Willingness to balance current industry practices with results from new research to enhance perspectives and approaches to topics
7. Experience with or significant knowledge of education policy and practices
8. Ability to contribute or entertain creative proposals/solutions
9. Capacity to understand and apply basic principles of public financing and fiscal policy
10. Commitment to being understanding and respectful of state ethics rules, state law, agency rules and varied administrative processes and supportive of the adherence to them by all participants

Additional Desired Characteristics

1. Dedication to the principle that all children deserve the very best educational experience possible
2. Respectful of others' participation and contributions regardless of unique communication styles
3. Willingness to accept and abide by group decisions
4. Commitment to both confidentiality and transparency as appropriate
5. Understanding and appreciation of the fact that school facilities can be a primary if not sole positive focal point of many communities regardless of population sizes of the town or city
6. Respectful and supportive of the efforts of communities to develop and maintain unique educational programs related to local culture and industry (e.g. farming, ranching, logging, mining, fishing and waste management)
7. Primary education obtained in a public school system or the ability to let private school experience inform improvements to schools in a public policy environment

Process for Application and Appointment

Those interested in this appointment may apply by submitting a letter of interest specifically addressing the qualifications listed in this announcement and a current resume to sbe@k12.wa.us by the closing date of Monday, April 21, 2014. Members will choose two appointees by vote at a State Board of Education meeting. The earliest that this could happen is at the May 8, 2014, board meeting in Kennewick.

If you have additional questions, please contact Gordon Beck, OSPI Director of School Facilities and Organization, at Gordon.beck@k12.wa.us or 360-725-6261.

More information about CAP can be found at:
www.k12.wa.us/SchFacilities/Advisory/default.aspx