THE WASHINGTON STATE BOARD OF EDUCATION

A high-quality education system that prepares all students for college, career, and life.

October 1, 2018

Dear Charter School Authorizer:

RCW 28A.710.100 provides that each charter authorizer must submit an annual report to the State Board of Education, according to a timeline, content and format specified by the Board, and states the information that must be included in the report.

WAC 180-19-210 provides that each authorizer must, no later than November 1 of each year, submit an annual report meeting the requirements of RCW 28A.710.100, and requires SBE to provide a standard form for the report.

Attached is the standard form for submission of the authorizer annual report for 2018, which is for the 2017-18 school year, with instructions for completing and submitting the form.

For any questions concerning the annual authorizer report, please contact:

Kaaren Heikes Director of Policy and Partnerships State Board of Education 360-725-6029 Kaaren.Heikes@k12.wa.us

2018 Charter Authorizer Annual Report

Please complete the following report and submit via electronic mail to sbe@k12.wa.us. If the information requested for any part of the report is not available, please enter NA in the space provided. Please identify by item number below any attachments provided for purposes of this report.

Authorizer Name:

Spokane Public Schools (SPS)

Authorizer Address:

200 N Bernard

Contact for Additional Information:

Name: Jeannette Vaughn

Telephone Number: (509) 354-7512

Email Address: jeannettev@spokaneschools.org

Mailing Address: 2900 E First Ave Spokane WA 99202

1. If a school district, date of approval as an authorizer by the SBE.

9/11/2013

2. Names and job titles of personnel having principal authorizing responsibilities, with contact information for each.

Name: Jeannette Vaughn, Director, Program Support and Innovation

Telephone Number: (509) 354-7512

Email Address: jeannettev@spokaneschools.org

Mailing Address: 2900 E First Avenue, Spokane WA 99202

3. Names and job titles of any employees or contractors to whom the district has delegated responsibility for the duties of an authorizer as set forth in RCW 28A.710.100, with contact information for each.

Name: Jennifer Grogan, Staff Accountant

Telephone Number: (509) 354-5690

Email Address: jennifergro@spokaneschools.org
Mailing Address: 200 N Bernard, Spokane WA 99201

 Please provide as an attachment an executive summary of authorizing activity over the 2017-2018 school/fiscal year, including but not limited to the status (RCW 28A.710.100(c)), as well as the academic and financial performance of all charter schools operating under your jurisdiction.

Please title the attachment: Name of Authorizer.Q4

For example: State Board of Education.Q4

- 5. Please provide as an attachment your strategic vision for chartering, and an assessment of the progress made in achieving that vision since becoming an authorizer.
 - Please title the attachment: Name of Authorizer.Q5
- 6. Please provide as an attachment information on the status of your charter school portfolio, identifying each charter school authorized in each of the following categories:

 Please title the attachment: Name of Authorizer.Q6
 - a) Approved but not yet operating, including, for each for each charter school:
 - i. The targeted student population and the community the school proposes to serve.
 - ii. The proposed location of the school or geographic area in which it will be located.
 - iii. The projected enrollment at capacity.
 - iv. The grades to be operated in each year of the charter contract.
 - v. Names and contact information for each member of the governing board.
 - vi. Date approved for opening.
 - b) Operating, including, for each charter school:
 - i. Location (street address if available).
 - ii. Grades operated.
 - iii. Enrollment, total and by grade.
 - iv. Enrollment, by grade, for each student subgroup as defined in RCW 28A.300.042, in totals and as percentages of enrollment.
 - v. If charter has been renewed during the last year, please indicate, with date of renewal.
 - vi. If charter has been transferred to another authorizer within the last year, please indicate, with date of transfer.
 - vii. If charter was revoked during the last year, please indicate, with date and reasons for revocation.
 - viii. If the school delayed its opening by more than one year by a grant of extension by the authorizer, please indicate, with date of approval of request for extension.
 - ix. If the school voluntarily closed, please indicate, with date of closing.
 - x. If the school never opened, with no planned date for opening, please indicate.
- 7. As **Exhibit A**, please provide information on the academic performance of each charter school operated during the 2017-2018 school/fiscal year. The information must include:
 - a) Student achievement, as applicable by grade, on each of the required indicators enumerated in **RCW 28A.710.170**, as applicable by grade:
 - i. Academic proficiency, for continuously enrolled students, as reported in the Washington Achievement Index.
 - ii. Academic growth, for continuously enrolled students, as reported in the Washington Achievement Index.

- iii. Achievement gaps, for continuously enrolled students, as reported in the Washington Achievement Index.
- iv. Attendance
- v. Recurrent enrollment from the prior school year to the year before.
- vi. Graduation rates, as reported in the Washington Achievement Index.
- vii. Postsecondary readiness, at such time as it is reported in the Washington Achievement Index.
- b) Student achievement, as applicable by grade, on each additional indicator, if any, the authorizer has included in its academic performance framework.
 - For each indicator of academic performance, data must be reported as:
 - 1) Absolute values, and
 - 2) The computed differences between actual performance and the annual performance targets set by the charter school in conjunction with the authorizer under RCW 28A.710.170(3).
 - ➤ For each indicator of academic performance, data must be disaggregated by major student subgroup as enumerated in RCW 28A.710.170(5).

Click here to enter text.

- 8. As **Exhibit B**, please provide information on the financial performance of each charter school operated during the 2017-2018 school/fiscal. The information must include performance on each of the indicators and measures of financial performance and sustainability included in the authorizer's performance framework under RCW 28A.710.170(2)(g).
 - For each indicator of financial performance, data must be reported as:
 - (1) Absolute values, and
 - (2) The computed differences between actual performance and the annual performance targets set by the charter school in conjunction with the authorizer under RCW 28A.710.170(3).

Click here to enter text.

- 9. As **Exhibit C**, please create a table that provides information on the organizational performance of the governing board of each charter school operated in 2017-2018. Performance reported must be based on the indicators and measures of organizational performance in the authorizer's performance framework, including but not limited to compliance with all applicable laws, rules and terms of the charter contract.
 - ➤ Where applicable, please compute and report the differences between actual performance on the indicators and the annual targets set by the charter school in conjunction with the authorizer under RCW 28A.710.170(3).

Click here to enter text.

10. Please provide as an attachment a presentation of operating costs incurred and expenditures made during the 2017-2018 school/fiscal year that are specifically attributable to fulfilling the responsibilities of a charter authorizer under RCW 28A.710.100, as reported in annual financial statements that conform with Generally Accepted Accounting Principles and under any applicable reporting and accounting requirements of the Office of the Superintendent of Public Instruction.

11. Please provide as an attachment a list of any contracted, fee-based services purchased during the 2017-2018 school/fiscal year by the charter schools in the authorizer's portfolio. Please include for each:

- a) An itemized accounting of the revenue received from the schools from the services provided:
- b) An estimate of the actual costs to the provider of providing these services.

Please label the attachment: Name of Authorizer.Q11

Please label the attachment: Name of Authorizer.Q10

Click here to enter text.

12. Please provide any additional information you believe would assist the SBE in its "assessment of the successes, challenges, and areas for improvement in meeting the purposes of this chapter (RCW 28A.710), including the board's assessment of the sufficiency of funding for charter schools, the efficacy of the formula for authorizer funding, and any suggested changes in state law or policy necessary to strengthen the state's charter schools." (RCW28A.710.250(2))

Please label the attachment: Additional Information. Q12.

Click here to enter text.

Date	Tasks, Events & Milestones
Ongoing	Multiple site visits and attendance at charter board meetings
October 2017	SPS staff attend the NACSA conference
October 2017	Charter RFP was issued – one application was received
Nov 2017-July 2018	Performance Audit calls and updates from the SAO
Mar-June 2017	Charter Application Process – review of application, capacity interview, public
	hearing and recommendation report
	Applicant withdrew the application prior to board decision
March 2018	Charter Schools Program Grant monitoring conference call
May 2018	Staff attend WA Charter Schools Conference
July 2018	Presentation on Spokane Charters at SBE meeting in Spokane
July 2018	Charter application process debrief with the WA State Charter Commission
	staff

During the 2017-18 school year, two district-authorized charter schools were in operation. These schools were subject to oversight from the district and the Office of Superintendent of Public Instruction (OSPI). SPS is committed to providing accurate and complete data on charter schools.

Academic performance data is provided on each school. Since this is the second year of data that we have monitored, our next step is to set academic targets with each of our schools. That will take place by the end of 2018.

The organizational performance of each school meets standards based on the organizational performance framework components.

The financial performance of each school fails to meet standards based on the financial performance framework metrics. Corrective action plans are in process at this time.

According to Article IX, section 1 of the state constitution, "it is the paramount duty of the state to make ample provisions for the education of all children residing within its borders, without distinction or preference on account of race, color, caste, or sex." And RCW28A.710.005 (Findings for Initiative Measure No. 1240) declared that all students deserve excellent educational opportunities and the highest quality standard of public education available. With these as the back drop, Washington State voters passed Initiative Measure 1240 to approve charter schools as options for the State of Washington.

Once voters approved this as a viable option, our superintendent was clear that Spokane should use this as an option to help move Spokane Public Schools forward on our academic mission. Additionally, our board of directors unanimously passed a resolution approving our school district to move forward with a charter school authorization application.

Spokane and the statutory language in RCW 28A.710.005 have similar views about the potential of charter schools. The promise of charter schools for Spokane, therefore, is to help serve as a catalyst for school improvement, to provide new techniques and strategies to reach at-risk students, and to add choices to the portfolio of options available in Spokane Public Schools (all explicitly mentioned in RCW 28A.710.005). Spokane Public Schools applied to be a charter school authorizer as it aligns with our mission and vision. By being an authorizer, and ensuring that we actively cultivate the types of charters that align our district to our vision statement of Excellence for Everyone, we strive to close the achievement gap and ensure that all students are prepared for a variety of post-secondary pursuits. As part of our strategic planning efforts, Spokane Public Schools has identified the following as its education mission:

"The mission of Spokane Public Schools is to develop the skills and talents of all students through rigorous learning experiences, relevant real-life applications, and supportive relationships."

Towards this end, we have examined a range of data from across our school system to track school progress and performance. For example, using the Washington State Achievement Index, it is possible to see a number of schools that are underperforming and are falling short in one or more areas of academic performance. It is clear that there are particular region(s) of our city in which underserved students reside. Consequently, we have worked diligently to recruit charter schools that meet our academic and citizenship goals and that are targeted towards at-risk students, particularly in the Northeast and Northwest sections of the school district.

In addition to our comprehensive review of our data, we also conducted a large number of surveys and focus groups as part of our strategic planning initiatives. The community feedback showed that they want additional choice and options for their students. We have been researching, proposing and implementing new school program options within our district schools, and have been thoughtful about authorizing charters that fit with community demand and that add to our current portfolio of options.

Serving At-Risk Students

Spokane Public Schools gives priority to charter schools that serve at-risk students as defined in RCW 28A.710.010 (2) in a number of ways. First and foremost, we explicitly have this in our charter school application materials. All charter school applicants must address recruitment of at-risk students in their application and this will be part of our consideration in the authorization process.

Secondly, we have published specific request for proposals and applications that outline the types of schools and locations of the schools where we find the greatest need (based on at-risk student data). Our intent is that through our request for proposal process that we will provide tremendous clarity about regions of the city we are most interested in serving; types of schools and curriculum programs we are interested in offering; and our clear intent of providing priority for at-risk students.

Respecting and Protecting Charter School Autonomy

Spokane Public Schools is committed to following the charter school renewal, revocation, and non-renewal process. Successful charter school applicants enter into a five

year agreement with Spokane Public Schools to run the school as outlined in their charter application. As the charter authorizer, we engage with charter operators in our regular review and evaluation process. In all other respects, the charter will have autonomy unless specific agreements have been established in the charter contract.

Since charter schools authorization is part of our strategic plan and vision, Spokane Public Schools is interested in offering a number of unique ways to provide fee- based services.

Promoting and Ensuring Charter School Accountability

Along with a commitment to ensuring charter school accountability, we also have a plan for ensuring that charter schools authorized by Spokane Public Schools will be held accountable for their performance. Spokane will follow all of the criteria outlined in RCW28A.710.170. In addition, we have invested in and use a web-based tool which assists both our district and the charter schools that we authorize in meeting targeted benchmarks and compliance deadlines.

Spokane views charters as one potential tool to assist us with our overall academic mission. Consequently, if a charter school is underperforming and is not meeting expectations as outlined in our performance agreements, then it will be imperative that we use the revocation and/or non-renewal process accordingly as part of our accountability efforts. Although we anticipate that this process would be tremendously difficult, we also view this as a strength of charter schools. With increased autonomy comes an increased level of accountability. Both of these tools (autonomy and accountability) are part of the package that comes with charters, and they need to be embraced.

Progress Made Toward Achieving the Vision

As far as creating additional education choices, we have added a handful of new programs (dedicated Montessori school, school expansions to include K-8 and 7-12 school models, a New Tech Network high school model, a Spanish language immersion program and inclusion of two charter schools) to offer a portfolio of options to the families of Spokane. We've strengthened our understanding of quality charter authorizing by participating in professional development trainings, and by partnering

with NACSA and WA Charters to create a collaborative spirit with charter operators. We have invested in the Charter Tools management system as a method for monitoring the progress of each of our charter schools. Our district has utilized grant and district funds to support the authorization process and will continue to do so as we fulfill our responsibilities for oversight.

In summary, we believe that we have made great process toward our goals in a relatively short period of time. While we still have much to learn about high quality charter authorizing, we are committed to learning and leading the state as a district authorizer. We are committed to only authorizing schools which we believe will uphold our vision for excellence and have every intention of following proven and best practices for quality authorizing.

b. Charter schools currently operating under the authorization of SPS.

	PRIDE Prep 811 E Sprague, Spokane WA 99202		Spokane In	ternational Academy		
			2706 E Queen, Spokane WA 99217 4224 E Fourth, Spokane WA 99202			
	Grade	s Served: 6-9	Grades Served: K-3, 5-8			
	Ei	nrollment		Enrollment		
October 2017		396		406		
May 2018		397		388		
Grade:						
K				45		
2				47 46		
3				47		
4						
5				60		
6		102		52		
7		99		63		
8		99		28		
9		97 % of Total				
Subgroup	Enrollment	Enrollment	Enrollment	% of Total Enrollment		
•	Emonnent	Emonnent	Emonnent	% Of Total Elifolifient		
Gender (Percent of October Enrollment)						
Female	175	44.20%	230	56.70%		
Male	221	55.80%	176	43.30%		
Race/Ethnicity (Percent						
of October Enrollment)						
American Indian/Alaskan						
Native	23	0.058	2	0.50%		
Asian	7	1.80%	7	1.70%		
Black/African American	38	9.60%	8	2.00%		
Hispanic/Latino of any						
race (s)	10	2.50%	44	10.80%		
Native Hawaiian / Other						
Pacific Islander	5	1.30%	0	0.00%		
White	287	72.50%	283	69.70%		
Two or More Races	26	6.60%	62	15.30%		
Special Programs						
(Percent of May						
Enrollment)						
English Learners	0	0.00%	7	1.80%		
Low Income	194	48.90%	148	38.10%		
Students with Disabilities	60	15.10%	41	10.60%		
Migrant	0	0.00%	0	0.00%		
Section 504	33	8.30%	6	1.50%		

Spokane Public Schools. Q7 Exhibit A

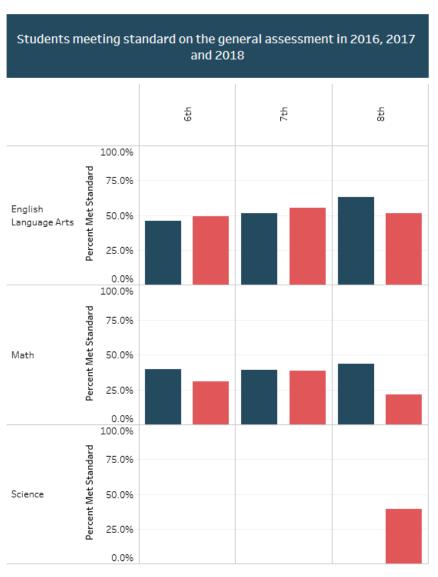
Status and Performance of Charter Schools Authorized by Spokane Public Schools

SPS authorized charter schools completed their second year of operation, and both continue to grow and add grades each year until they reach their full capacity. We have included each charter school's State Report Card and School Improvement Framework Snapshot of sub-group data, as provided by OSPI.

Spokane Public Schools is finalizing the Academic Performance Framework to reflect the evolving status of school accountability both within the state of Washington and nationally, and in accordance with RCW 28A.7IO.LOO. Targets and goals will be developed in conjunction with each school before the end of 2018.

OSPI Student Performance Data - PRIDE Prep

Studer	nts Meeting standard on t	he general state a	ssessment in 2018
	English Language Arts	Math	Science
6th	49.4%	30.6%	
7th	55.4%	38.7%	
8th	51.4%	21.5%	39.5%



WA School Improvement Framework Snapshot

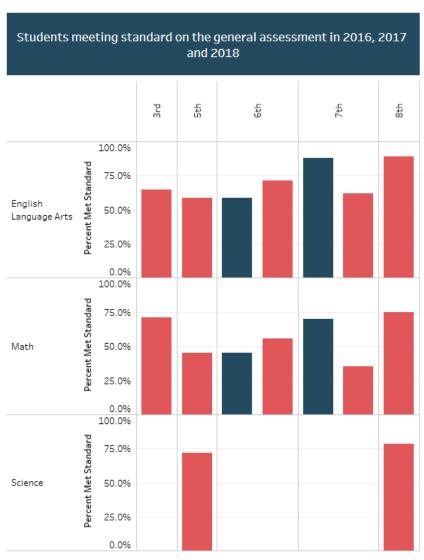
Measures by Student Group

	All Students	American Indian/Alaskan Native	Asian	Black/African American	Hispanic/Latinx of any race(s)	Native Hawaiian/ Other Pacific Islander	Two or More Races	White	Low Income	Students with Disabilities
ELA Proficiency Rate	55.9%						55.0%	59.9%	48.2%	17.9%
Math Proficiency Rate	43.9%						35.0%	46.5%	40.4%	30.8%
ELA Median SGP	53							53	50	51
Math Median SGP	41							37	41	72
Graduation Rate										
EL Progress Rate*										
Regular Attendance Rate	85.4%			90.9%			72.7%	84.7%	84.1%	88.4%
Ninth Grade On Track Rate										
Dual Credit Rate										

^{*}The EL Progress measure only applies to students who are English Learners

OSPI Student Performance Data – Spokane International Academy

Studer	nts Meeting standard on t	he general state a	ssessment in 2018
	English Language Arts	Math	Science
3rd	64.4%	71.1%	
5th	58.3%	44.9%	71.6%
6th	71.1%	55.7%	
7th	61.8%	34.9%	
8th	89.2%	74.9%	78.5%



WA School Improvement Framework Snapshot

Measures by Student Group

	All Students	American Indian/Alaskan Native	Asian	Black/African American	Hispanic/Latinx of any race(s)	Two or More Races	White	English Learners	Low Income	Students with Disabilities
ELA Proficiency Rate	73.1%						69.9%		68.6%	
Math Proficiency Rate	57.4%						58.9%		52.9%	
ELA Median SGP	68						60		71	
Math Median SGP	52						49		54	
Graduation Rate										
EL Progress Rate*										
Regular Attendance Rate	91.9%					93.8%	90.8%		87.7%	
Ninth Grade On Track Rate										
Dual Credit Rate										

^{*}The EL Progress measure only applies to students who are English Learners

Recurrent Enrollment Data

The following shows the recurrent enrollment percentage from Oct 2016 to October 2017 for each school:

Pride Prep 84.3%

Spokane International Academy 76.8%

Spokane Public Schools. Q8 Exhibit B

Financial Performance Framework Review 2017-18 (4th Quarter Final)

PRIDE Prep

Measure	Target Rating	Actual Rating	Difference	Result
Current Ratio	Greater than or equal to 1	9.55	+8.55	Meets Standard
		_		Does Not Meet
Unrestricted Days Cash	30 Days Cash	1	-29	Standard *
Francillos ant Marianas	5	00.10/	. 4.40/	Marata Standard
Enrollment Variance	Equals or Exceeds 95%	99.1%	+4.1%	Meets Standard
D. C. H	No office of the	(1		
Default	No evidence of default o	r ioan covenant(s) oi	r delinquent witr	debt services exists
Total Margin	Total Margin is Positive	-1%	-1%	Does Not Meet Standard *
	J			
Debt to Asset Ratio	Less than .90	.10	+0.80	Meets Standard
				Does Not Meet
Cash Flow	Cash Flow is Positive	-\$175,230	-\$175,230	Standard *

Spokane International Academy

Measure	Target Rating	Actual Rating	Difference	Result
Current Ratio	Greater than or equal to 1	.75	25	Does Not Meet Standard *
Unrestricted Days Cash	30 Days Cash	15	-15	Does Not Meet Standard *
Enrollment Variance	Equals or Exceeds 95%	93%	-2%	Does Not Meet Standard *
Default	No evidence of default o	f loan covenant(s) o	r delinquent with	n debt services exists
Total Margin	Total Margin is Positive	-9%	-9%	Does Not Meet Standard *
Debt to Asset Ratio	Less than .90	1.33	-0.43	Does Not Meet Standard *
Cash Flow	Cash Flow is Positive	-\$126,707	-\$126,707	Does Not Meet Standard *

Spokane Public Schools. Q9 Exhibit C

We have a monitoring tool that requires appropriate financial and operational policies to be submitted and approved by district staff. Accountability and Financial audits for FY 2017-18 have been completed. Although Financial Performance Framework standards have not been realized by PRIDE Prep or Spokane International Academy throughout the 2017-18 financial performance reviews, compliance with submitting fiscal reports has been maintained as required.

PRIDE Prep

Measure	Meets Standard	Does Not Meet Standard
1. EDUCATION PROGRAM		
1a. Implementation of material terms of the education program		
as defined in the current charter contract	X	
1b. Compliance with applicable education requirements	Х	
1c. Rights of students with disabilities protected	Х	
1d. Rights of English Language Learner (ELL) students protected 2. FINANCIAL MANAGEMENT AND OVERSIGHT	Х	
2a. Financial reporting and compliance requirements met	Х	
2b. Generally Accepted Accounting Principles (GAAP) are followed	X	
3. GOVERNANCE AND REPORTING		
3a. Compliance with governance requirements by the school governing board	x	
3b. Accountability of the school management team held by the school governing board	x	
3c. Compliance with reporting requirements	X	
4. STUDENTS, PARENTS, AND EMPLOYEES		
4a. Rights of all students are protected	X	
4b. Recurrent enrollment rate indicates equitable access	X	
4c. Teacher and other staff credentialing requirements are met	X	
4d. Employee rights are respected	X	
4e. Required background checks completed	X	
5. SCHOOL ENVIRONMENT		
5a. Compliance with facilities and transportation requirements	X	
5b. Compliance with health and safety requirements	X	
5c. Appropriate handling and maintaining of information	X	
6. ADDITIONAL OBLIGATIONS		
6a. Compliance with all other obligations	X	

Spokane International Academy

Spokane meemational Academy		_
		Does Not
	Meets	Meet
Measure	Standard	Standard
1. EDUCATION PROGRAM		
1a. Implementation of material terms of the education program		
as defined in the current charter contract	Х	
1b. Compliance with applicable education requirements	X	
1c. Rights of students with disabilities protected	X	
1d. Rights of English Language Learner (ELL) students protected	X	
2. FINANCIAL MANAGEMENT AND OVERSIGHT		
2a. Financial reporting and compliance requirements met	X	
2b. Generally Accepted Accounting Principles (GAAP) are		
followed	X	
3. GOVERNANCE AND REPORTING		
3a. Compliance with governance requirements by the school		
governing board	X	
3b. Accountability of the school management team held by the		
school governing board	X	
3c. Compliance with reporting requirements	X	
4. STUDENTS, PARENTS, AND EMPLOYEES		
4a. Rights of all students are protected	Х	
4b. Recurrent enrollment rate indicates equitable access	Х	
4c. Teacher and other staff credentialing requirements are met	Х	
4d. Employee rights are respected	Х	
4e. Required background checks completed	Х	
5. SCHOOL ENVIRONMENT		
5a. Compliance with facilities and transportation requirements	Х	
5b. Compliance with health and safety requirements	Х	
5c. Appropriate handling and maintaining of information	Х	
6. ADDITIONAL OBLIGATIONS		
6a. Compliance with all other obligations	Х	

Spokane Public Schools had previously received a grant from the Bill and Melinda Gates Foundation and NACSA to conduct the work of authorizing charter schools and adopting the Portfolio Strategy model for district/charter collaboration. This grant continues to support professional development on performance framework standards in addition to the charter authorizer fees collected in the 2017-18 school year.

Revenue Source	Expenditure Description	Cost
Charter Authorizer Fees	Administration salaries	\$90,909
	Online monitoring software annual	
Charter Authorizer Fees	fee, supplies, Audit fees, Indirect costs	\$66,827
Charter Authorizer Fees	Fiscal support salaries	\$42,516
	Application Review salaries and	
Charter Authorizer Fees	contracts	\$15,392
Charter Authorizer Fees	Professional Development	\$3,027
	Professional Development and	
Gates Foundation/NACSA	Academic Framework Development	\$19,379
	Total Expenditures	\$238,050

Spokane Public Schools did not contract any fee-based services with either PRIDE Prep or Spokane International Academy during FY 2017-18.

Spokane Public Schools Q12

The following provides additional information regarding potential changes to RCW 28A.710 that the the district believes would strengthen the state's charter schools and authorizing practices.

- 28A.710.050(3): Change, "approved by the commission" to "approved by the authorizer," which appears to be the intent of the provision.
- 28A.710.100(b): In "The academic and financial performance of all operating charter schools," insert "organizational." Adding organizational will better align this statute to the "board performance and stewardship" in .170(2)(h) and creates consistency with NACSA's Principles & Standards (required in this section) and with current practice.
- 28A.710.150(3): Amend (3) to eliminate the "race to the finish line" for notice to SBE by authorizers of approved charters for certification. Change "If the board receives simultaneous notification" to "if the board receives notification in any year."
- 28A.710.250(1): Change "By December 1st of each year" to a later date to enable the authorizer annual reports and the SBE annual report to include graduation and Achievement Index data.