



THE WASHINGTON STATE BOARD OF EDUCATION

A high-quality education system that prepares all students for college, career, and life.

July 27, 2017

(X) Action Required
Date Due: September 15, 2017

TIME SENSITIVE

TO: Chief School District Administrators
School District Business Managers

FROM: Ben Rarick, Executive Director

RE: Minimum Basic Education Program Requirement Compliance

In a few days, you will receive through the iGrants system Form Package 600, Minimum Basic Education Compliance, for the 2017-18 school year. Reporting on this online form provides assurance that your district is in compliance with the minimum requirements of the Basic Education Act under RCW 28A.150.220 and related administrative rules.

School districts are required to submit the completed online form to the SBE, per WAC 180-16-195, by Friday, September 15, 2017. Compliance with the following statutory requirements must be certified:

- a) Kindergarten Minimum 180-Day School Year (RCW [28A.150.220](#) / RCW [28.150.203](#))
- b) Kindergarten Total Instructional Hour Offering (RCW [28A.150.220](#) / RCW [28A.150.205](#) / WAC [180-16-200](#))
- c) Grades 1-12 Minimum 180-Day School Year (RCW [28A.150.220](#) / RCW [28A.150.203](#))
- d) Grades 1-12 Total Instructional Hour Offering (RCW [28A.150.220](#) / RCW [28A.150.205](#) / WAC [180-16-200](#))
- e) State High School Graduation Minimum Requirements (RCW [28A.150.220](#) / RCW [28A.230.090](#) / WAC [180-51-067](#))

We would remind that new instructional hour requirements took effect beginning with the 2015-16 school year. Under the change made by the Legislature in 2014, districts must make available a district-wide average of at least 1,000 instructional hours in grades 1-18 and a district-wide average of at least 1,080 instructional hours in grades 9-12, **or** a district-wide average of at least 1,027 hours in grades 1-12. The SBE has issued an interpretive statement on calculation of district-wide annual average instructional hours. It can be found [here](#). The [definition](#) of instructional hours remains the same.

School districts are also asked to report their high school graduation requirements through iGrants, so that SBE data accurately represents current district requirements.

For questions, please contact:

Parker Teed
Washington State Board of Education
(360) 725-6047
parker.teed@k12.wa.us