



THE WASHINGTON STATE BOARD OF EDUCATION

An education system where students are engaged in personalized education pathways that prepare them for civic engagement, careers, postsecondary education, and lifelong learning

COVER: EXECUTIVE DIRECTOR UPDATE

Prepared for the July 2019 Board Meeting

Information item.

As related to:

Goal One: All students feel safe at school, and have the supports necessary to thrive.

Goal Two: All students are able to engage in their schools and their broader communities, and feel invested in their learning pathways, which lead to their post-secondary aspirations.

Goal Three: School and district structures and systems adapt to meet the evolving needs of the student population and community, as a whole. Students are prepared to adapt as needed and fully participate in the world beyond the classroom.

Goal Four: Students successfully transition into, through, and out of the P-12 system.

Goal Five: Students graduate from Washington State high schools ready for civic engagement, careers, postsecondary education, and lifelong learning.

Goal Six: Equitable funding across the state to ensure that all students have the funding and opportunities they need, regardless of their geographical location or other needs.

Other

Materials included in packet:

- Executive Director Update PowerPoint
- Private Schools Memo
- Proposed Bylaw changes

Synopsis and Policy Considerations:

Report will include a preview of business items (see below), an update on the biennial WAC review including anticipated timeline for rule changes, discussion of the September Annual meeting, and initial discussion of proposed changes to the Bylaws.

Business Items

- Approval of Temporary Waivers from WAC 180-51-068 for Bates Technical College District, Bellingham Technical College, Cascadia College, Clark College, Clover Park Technical College, Edmonds Community College, Mount Vernon School District, and Tacoma Community College
- Approval of proposed rules for Chapter 180-51 WAC (High School Graduation Requirements)
- Approval of Waiver from Credit-Based Graduation Requirements for Moses Lake High School in Moses Lake School District and Two Rivers School in Snoqualmie Valley School District
- Approval of Private Schools for the 2019-2020 school year



Executive Director Update

Washington State Board of Education
July 10, 2019

Conversation Today

Business Items

- Approval of Temporary Waivers from WAC 180-51-068
- Approval of Waiver from Credit-Based Graduation Requirements
- Approval of proposed rules for Chapter 180-51 WAC (High School Graduation Requirements)
- Approval of Private Schools for the 2019-2020 school year

Updates

- WAC Review
- Basic Education Compliance
- Annual Meeting Preview





Private Schools

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Private Schools



- “The legislature hereby recognizes that private schools should be subject only to those minimum state controls necessary to insure the health and safety of all the students in the state and to insure a sufficient basic education to meet usual graduation requirements.” (RCW 28A.195.010).
- In 2018-19 the Board approved 532 private schools, serving about 84,000 students.
- At the May 2019 meeting, the Board approved of 463 schools.

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Minimum private school requirements include:

- 180 school days or 1,000 instructional hours
- All classroom teachers hold Washington state certifications unless they are teachers of religious courses or hold certain qualifications and are supervised by a Washington state certificated teacher
- Physical facilities of the school are adequate to meet the school's program and meet "reasonable health and fire safety requirements."

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Summary of Number of Private Schools Applying for Approval



Approval Status for 2019-20 SY	Number of Schools
New (includes May and July)	8
Renewing (includes May and July)	486
Total approved in May	463
Recommended for approval in July	30
Rec. for provisional approval in July	1
Held for September	1
Estimate of closed	21
Total for 2019-20 approval, excluding held	494

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WAC Review

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WAC Review Update



Title of Chapter of WAC	Chapter	Last Update	Revision in 2019?	Tentative Schedule for Review
Practice, procedure, and access to public records.	180-08	11/16/2010	Yes	Proposed rules on/after Nov '19
State support of public schools.	180-16	12/3/2018	Yes	If needed, proposed on/after Nov '19
Accountability.	180-17	10/12/2015	Yes	Unlikely to be needed
Waivers for restructuring purposes.	180-18	12/3/2018	Yes	Approval of proposed rules in Sept. '19, final rules in Nov '19
Charter schools.	180-19	10/2/2017	Yes	Proposed rules on/after Nov '19
Private school pupil immunization requirement.	180-38	12/3/2018	Yes	Complete, no changes needed
High school graduation requirements.	180-51	2/28/2018	Yes	Adoption of final rules in Nov '19
Graduation Pathway Options				Proposed in July '19, final rules Nov '19
High School and Beyond Plan				Proposed in Sept '19, final rules Nov '19
Credit Requirements				Proposed in Sept '19, final rules Nov '19
General review (miscellaneous)				Proposed in Sept '19, final rules Nov '19
Tests for home-based instruction.	180-52	11/16/2010	No	
Private school accreditation.	180-55	11/2/2006	No	
Adult education.	180-72	11/16/2010	No	
Private schools.	180-90	12/3/2018	Yes	Proposed rules on/after Nov '19
General educational development (GED) test.	180-96	11/16/2010	No	
Performance improvement goals.	180-105	10/26/2018	No	

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Basic Education Compliance Update

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Basic Education Compliance Update



- Launches on July 31, district submissions due by September 15
- New question about the grade level that the district starts each student's High School and Beyond Plan
- New questions about graduation requirements, including offering College Academic Distribution Requirements and which graduation pathways are available in the district
- Improved questions about competency/mastery-based learning
- Included the goals of the program of basic education on the page where the district certifies compliance
- Provided instructions on each page

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Annual Meeting Preview

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Draft September Agenda Items



Forum:

- Diploma Pathways, or CEE – climate survey

Retreat items:

- Training / Professional Development:
 - Government to Government Training
 - Annual Board Professional Development Planning
- Board Self-Evaluation
- Bylaws and Norms
- Legislative Platform
- Annual Meeting Calendar (review of planned topics, site visits, and forums for 2020)

Business Day items:

- Board Officer Elections
- Joint student presentation
- WAC review, including
 - Draft Rules for High School Credit requirements and High School and Beyond Plan (180-51)
 - Draft rules for Public Records (180-08)
- 1599 implementation progress report
- School Recognition Phase II update

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Annual Report



STUDENT WELL-BEING



LEARNING ENVIRONMENTS



SYSTEM DESIGN



STUDENT TRANSITIONS & DIPLOMA



FUNDING & ACCOUNTABILITY

Outline:

- Introduction
- Key Accomplishments and Work Ahead
 - Progress on Strategic Plan priorities
 - Strategic Plan and System Health Indicators
- Agency Resources
 - Budget Report
 - High level budget/actual for FY19
 - Proposed FY20
- Staffing Report

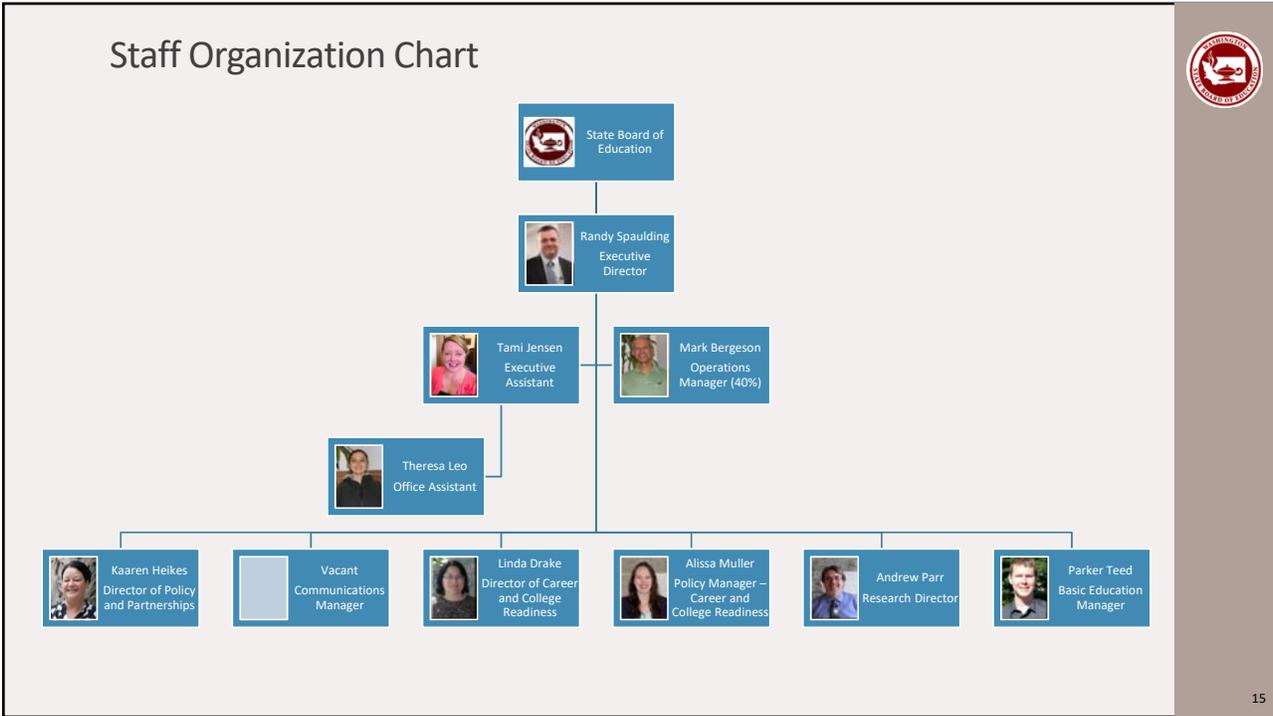
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Budget



- Fiscal Year 2019 Budget
 - Board adopted budget of \$1.35M
 - Projected to close the year 3% below budget
 - Will not need to expend balance from carry-over grant funds
- Fiscal Year 2020
 - Overall proposed budget of \$1.65M
 - State budget has been restructured to include SBE in a separate section
 - COLAs fully funded for existing staff
 - Increased resources to support new work outlined in HB 1599
 - Resources available through the OFM IT Pool to support ADA document remediation

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Board Bylaws and Norms

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Key Proposed Changes to Bylaws

- Added language about ED as spokesperson for the Board. Note: committee discussed additional clarification on communication in Norms.
- Revised to be more consistent with statutory language; Revised language in V.2.1 to align with current practice; Added requirement re: ADA accessibility (V.2.5).
- Revised to add timeframe (terms) and give chair discretion to replace external liaisons.
- Adds language to allow for student “advisory vote” recorded by the secretary (V.3.5).
- Revised to add senior student member to the EC (VI.2.1a).
- Creates process and structure for ad-hoc and standing committees.

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Contact Information

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THE WASHINGTON STATE BOARD OF EDUCATION

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PRIVATE SCHOOL APPROVAL

Prepared for the July 2019 Board Meeting

Policy Considerations

At the July 2019 State Board of Education (SBE) meeting, the Board will consider approval of private schools for the 2019-20 school year. The recommendation for approval is based on “minimum state controls necessary to insure the health and safety of all the students in the state and to insure a sufficient basic education to meet usual graduation requirements” (RCW 28A.195.010). Staff recommend the Board approve the list of private schools based on the applications that have been received and reviewed. Although SBE processes the applications, private schools continue to work with OSPI on access to federal programs and reporting requirements.

Due to a few private schools that may be late in submitting their applications, the list of private schools for July approval will be provided in the additional materials packet. During the Executive Director Update, staff will present a final number of schools being considered and there will be at least one provisional approval for a deviation that was identified during the review process. The Board approved of 463 schools at its May 2019 meeting.

Background

Private School Requirements, Rights, and Authority

Table 1 summarizes the requirements, rights, and authority of private schools in RCW 28A.195.

Requirements	Notes
Each year, superintendents of private school districts or principals of private schools will file a statement with OSPI certifying that the minimum requirements of law are being met.	Changed due to SHB 2824: the statement is filed with the SBE. The certification form is defined in WAC.
No fewer than 180 school days, or the equivalent in instructional hours, and a school-wide annual average of 1,000 instructional hours for grades one through five, and at least 450 hours for kindergarten.	
Teachers must hold a Washington state certification, or be people of unusual competence supervised by a certificated educator. The school must submit an annual statement explaining such circumstances.	WAC defines “people of unusual competence.”
Private schools may operate an extension program for parents or guardians for home-based instruction. A certificated educator must supervise the parents or guardians, spend a minimum monthly average of an hour of contact per week with the students, and evaluate the students’	

Requirements	Notes
progress. Supervising educators shall not supervise more than 30 extension program students.	
Private schools must take appropriate measures to safeguard permanent records.	
The physical facilities of the school must be adequate to meet the program needs, and meet reasonable health and fire requirements.	
Private school curriculum shall include instruction in “occupational education, science, mathematics, language, social studies, history, health, reading, writing, spelling, and the development of appreciation of art and music, all in sufficient units for meeting state board of education graduation requirements.”	
Maintain policy statements.	
Report attendance to educational service districts by June annually.	Attendance is reported to OSPI annually in the fall.
Private schools may not engage in a policy of racial segregation or discrimination.	

Rights and authorities	Notes
Private school students are not required to meet state learning goals or meet assessment requirements.	Private schools may choose to teach to state learning standards. They also may choose to have their students take state tests (the school pays for the tests and the results are shared only with the school).
Private schools may teach “religious beliefs and doctrines, if any: to pray in class and in assemblies, to teach patriotism including requiring students to salute the flag of the United State if that be the custom of the particular private school.” (RCW 28A.195.020.)	
Private schools are authorized to require that employees undergo a record check with the Washington State Patrol.	
Approved private schools may offer and administer an online school program.	Although private schools may have an online program, they are required to also have a classroom-based program.

Private School Advisory Committee	Notes
The Superintendent of Public Instruction is directed to appoint a private school advisory committee broadly representative of educators, legislators and private school groups.	This requirement did not change with the passage of SHB 2824.

Private School Participation in Federal Programs

The students enrolled in private schools, as well as private school educators, may be eligible for equitable services through several federal programs. Districts must consult with private schools within their district boundaries to determine how to equitably serve all eligible students. Districts must set aside proportional funds of the district's allocation for private school students and educators within the district's boundaries, and consult with the private schools on how to provide services.

Action

At the July 2019 meeting, the Board will consider approval of private schools for the 2019-2020 school year.

If you have questions regarding this memo, please contact Parker Teed at parker.teed@k12.wa.us. If you have questions regarding this memo, please contact [Parker Teed](#).



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PROPOSED CHANGES TO BYLAWS

Prepared for the July 2019 Board meeting

Bylaw Section	Current Language	Draft Proposed Language	Comments
Article I - Name	The name of this agency shall be the Washington State Board of Education.	The name of this agency shall be the Washington State Board of Education.	No Change
Article II - Purpose	The purpose of the Washington State Board of Education is to provide advocacy and strategic oversight of public education; implement a standards-based accountability system to improve student academic achievement; provide leadership in the creation of a system that personalizes education for each student and respects diverse cultures, abilities, and learning styles; and promote achievement of the Basic Education Act goals of RCW 28A.150.210.	The purpose of the Washington State Board of Education is to provide advocacy and strategic oversight of public education; implement a standards-based accountability system to improve student academic achievement; provide leadership in the creation of a system that personalizes education for each student and respects diverse cultures, abilities, and learning styles; and promote achievement of the Basic Education Act goals of RCW 28A.150.210.	No Change
Article III – Membership and Responsibilities: Board Composition	Section 1. Board composition. The membership of the Washington State Board of Education is established by the Legislature and specified in the Revised Code of Washington (RCW 28A.305.011).	Section 1. Board Composition. The membership of the Washington State Board of Education is established by the Legislature and specified in the Revised Code of Washington (RCW 28A.305.011).	No Change
Article III – Membership and Responsibilities: Meeting Attendance and Preparation	Section 2. Meeting attendance and preparation. Members are expected to consistently attend and prepare for board and committee meetings, of which they are members, in order to be effective and active participants. Members are further expected to stay current in their knowledge and understanding of the board’s projects and policymaking.	Section 2. Meeting attendance and preparation. Members are expected to consistently attend and prepare for Board and committee meetings, of which they are members, in order to be effective and active participants. Members are further expected to stay current in their knowledge and understanding of the Board’s projects and policymaking.	No Change
Article III - Membership and Responsibilities: Board Priorities and Positions	New Section	Section 3. Board Priorities and Positions. (1) Strategic Plan. The Board shall adopt and annually review a strategic plan that establishes priorities and initiatives to guide the work of the Board.	New Section

Bylaw Section	Current Language	Draft Proposed Language	Comments
		Once adopted by the Board the plan supersedes prior plans. (2) Legislative Positions. The Board shall annually adopt a legislative platform that establishes positions on issues the Board will engage in during a given legislative session.	
Article III – Membership and Responsibilities: External Communication	Section 3. External communication. Members of the Board should support board decisions and policies when providing information to the public. This does not preclude board members from expressing their personal views. The executive director or a board designee will be the spokesperson for the board with the media.	Section 4. External communication. (1) Members of the Board will support Board positions, decisions, and policies when providing information to the public, stakeholder groups, or the legislature. (2) The executive director or his/her designee will be the spokesperson for the Board with the media. (3) This section does not preclude individual Board members from expressing their personal views. When expressing personal views, members should specify that that they are speaking as an individual and not on behalf of the Board.	Added language about ED as spokesperson for the Board. Note: committee discussed additional clarification on communication in Norms.
Article III – Membership and Responsibilities: Board Responsibilities	Section 4. Board responsibilities. The board may meet in order to review any concerns presented to the chair or executive committee about a board member’s inability to perform as a member or for neglect of duty.	Section 5. Board responsibilities. The Board may meet in order to review any concerns presented to the chair or executive committee about a Board member’s performance or conduct.	Revised to be more consistent with statutory language.
Article III – Membership and Responsibilities: Member Designation as external group liaison	Section 5. Member designation as external group liaison. (1) The board chair may designate an individual member as a liaison to an external group.	Section 6. Member designation as external group liaison. (1) The Board chair may designate an individual member as a liaison to an external group or to serve as the Board’s representative on another board or group. Appointments will typically be for a term of two years or at the pleasure of the chair unless otherwise stated by the external group. There is no limit on the number of terms a member may serve for liaison appointments; however, a member’s appointment expires when his or her service on the Board ends. In instances where the Board appoints non-members to external boards, workgroups, or other bodies, the term of the appointment will be 2 years unless stated otherwise.	Revised to add timeframe (terms) and give chair discretion to replace external liaisons.

Bylaw Section	Current Language	Draft Proposed Language	Comments
Article IV – Officers: Designation	Section 1. Designation. There shall be five officers of the board: the chair, the vice chair, the immediate past chair, when available, and at least two members at-large.	Section 1. Designation. There shall be five officers of the Board: the chair, the vice chair, the immediate past chair, when available, and at least two members at-large.	No Change
Article IV – Officers: Term of Office	Section 2. Term of officers. (1) The chair shall serve a term of two years and may serve for no more than two consecutive two-year terms. (2) The vice chair shall serve a term of two years and may serve no more than two consecutive two-year terms. (3) The members at-large shall serve a term of one-year and may serve no more than two consecutive one-year terms. (4) (a) The immediate past chair shall serve a term of one-year. (b) Once the immediate past chair has served her/his one year term, the fifth officer position shall be elected as a member at-large.	Section 2. Term of officers. (1) The chair shall serve a term of two years and may serve for no more than two consecutive two-year terms. (2) The vice chair shall serve a term of two years and may serve no more than two consecutive two-year terms. (3) The members at-large shall serve a term of one-year and may serve no more than two consecutive one-year terms. (4) (a) The immediate past chair shall serve a term of one-year. (b) Once the immediate past chair has served her/his one year term or if the immediate past chair is not available, the fifth officer position shall be elected as a member at-large.	Clarifies what to do if past chair is not available (moved from “duties” section).
Article IV – Officers: Officer Elections	Section 3. Officer elections. (1) Elections shall be conducted by ballot and in accordance with RCW 42.30.060 (2) Two-year positions. (a) The chair and vice chair shall be elected biennially by the board at the planning meeting of the board. (b) Each officer under subsection (1)(a) shall take office at the end of the meeting and shall serve for a term of two years or until a successor has been duly elected. No more than two consecutive two-year terms may be served by a Board member as chair, or vice chair. (3) One-year position. (a) The member at-large officer positions shall be elected annually by the Board at the planning meeting of the board. (b) The members of the board elected as members at-large shall take office at the end of the meeting and shall serve for a term of one year or until a successor has been duly elected. No more than two	Section 3. Officer elections. (1) Elections shall be conducted by ballot and in accordance with RCW 42.30.060. (2) Two-year positions. (a) The chair and vice chair shall be elected biennially by the Board at the annual planning meeting of the Board. (b) Each officer under subsection (1)(a) shall take office at the end of the meeting and shall serve for a term of two years or until a successor has been duly elected. No more than two consecutive two-year terms may be served by a Board member as chair, or vice chair. (3) One-year position. (a) The member at-large officer positions shall be elected annually by the Board at the annual planning meeting of the Board. (b) The members of the Board elected as members at-large shall take office at the end of the meeting and shall serve for a term of one year or until a successor has been duly elected. No more than two	Changed “planning meeting” to “annual planning meeting”

Bylaw Section	Current Language	Draft Proposed Language	Comments
	<p>consecutive one-year terms may be served by a board member as a member at-large.</p> <p>(c) The immediate past chair position shall be considered a member at-large position for the purpose of duties and term limits.</p> <p>(4) Vacancies. (a) Upon a vacancy in any officer position, the position shall be filled by election not later than the date of the second ensuing regularly scheduled board meeting. The member elected to fill the vacant officer position shall begin service on the executive committee at the end of the meeting at which she or he was elected and complete the term of office associated with the position.</p> <p>(b) Time served filling the remainder of a term of office due to vacancy does not count towards the established term limits.</p> <p>(5) Ties. (a) After three tied votes for an officer position, the election shall be postponed until the next regularly scheduled meeting, at which time one final vote will be taken.</p> <p>(b) If the final vote results in a tie, all candidate names shall be placed in a receptacle and the election for the officer position shall be decided by a blind draw of a candidate name from the receptacle by the chair.</p>	<p>consecutive one-year terms may be served by a Board member as a member at-large.</p> <p>(c) The immediate past chair position shall be considered a member at-large position for the purpose of duties and term limits.</p> <p>(4) Vacancies. (a) Upon a vacancy in any officer position, the position shall be filled by election not later than the date of the second ensuing regularly scheduled Board meeting. The member elected to fill the vacant officer position shall begin service on the executive committee at the end of the meeting at which she or he was elected and complete the term of office associated with the position.</p> <p>(b) Time served filling the remainder of a term of office due to vacancy does not count towards the established term limits.</p> <p>(5) Ties. (a) After three tied votes for an officer position, the election shall be postponed until the next regularly scheduled meeting, at which time one final vote will be taken.</p> <p>(b) If the final vote results in a tie, all candidate names shall be placed in a receptacle and the election for the officer position shall be decided by a blind draw of a candidate name from the receptacle by the chair.</p>	
Article IV – Officers: Duties	<p>Section 4. Duties. (1) Chair. The chair shall preside at the meetings of the board, serve as chair of the executive committee, make committee and liaison appointments, be the official voice for the board in matters pertaining to or concerning the board, its programs and/or responsibilities, and otherwise be responsible for the conduct of the business of the board.</p> <p>(2) Vice Chair. The vice chair shall preside at board meetings in the absence of the chair, sit on the executive committee, and assist the chair as may be requested by the chair. When the chair is not</p>	<p>Section 4. Duties. (1) Chair. The chair shall preside at the meetings of the Board, serve as chair of the executive committee, make committee and liaison appointments, be the official voice for the Board in matters pertaining to or concerning the Board, its programs and/or responsibilities, and otherwise be responsible for the conduct of the business of the Board.</p> <p>(2) Vice Chair. The vice chair shall preside at Board meetings in the absence of the chair, sit on the executive committee, and assist the chair as may be requested by the chair. When the chair is not</p>	Language clean-up – removed “continue to” in subsection 5.

Bylaw Section	Current Language	Draft Proposed Language	Comments
	<p>available, the vice chair shall be the official voice for the board in all matters pertaining to or concerning the board, its programs and/or responsibilities.</p> <p>(3) Immediate Past Chair. The immediate past chair shall carry out duties as requested by the chair and sit on the executive committee. If the immediate past chair is not available to serve, a member of the board will be elected in her/his place and shall serve as a member at- large.</p> <p>(4) Members At-Large. The members at-large shall carry out duties as requested by the chair and sit on the executive committee.</p> <p>(5) Members serving as officers of the board may continue to participate in board debates and vote on business items.</p>	<p>available, the vice chair shall be the official voice for the Board in all matters pertaining to or concerning the Board, its programs and/or responsibilities.</p> <p>(3) Immediate Past Chair. The immediate past chair shall carry out duties as requested by the chair and sit on the executive committee. If the immediate past chair is not available to serve, a member of the Board will be elected in her/his place and shall serve as a member at- large.</p> <p>(4) Members At-Large. The members at-large shall carry out duties as requested by the chair and sit on the executive committee.</p> <p>(5) Members serving as officers of the Board may participate in Board debates and vote on business items.</p>	
<p>Article V – Executive Committee</p>	<p>See “Committees” section</p>	<p>Moved to “Committees” section</p>	
<p>Article VI – Meetings: Regular Meetings</p>	<p>Article VI – Meetings: Section 1. Regular meetings.</p> <p>(1) The board shall hold regularly scheduled meetings, including an annual planning meeting, and other special meetings as needed at a time and place within the state as the board shall determine.</p> <p>(2) The board shall hold a minimum of four meetings yearly, including the annual planning meeting.</p> <p>(3) A board meeting may be conducted by conference telephone call or by use of video/telecommunication conferencing. Such meetings shall be conducted in a manner that all members participating can hear each other at the same time and that complies with the Open Public Meetings Act.</p>	<p>Article V – Meetings: Section 1. Regular meetings.</p> <p>(1) The Board shall hold regularly scheduled meetings, including an annual planning meeting, and other special meetings as needed at a time and place within the state as the Board shall determine.</p> <p>(2) The Board shall hold a minimum of four meetings yearly, including one annual planning meeting.</p> <p>(3) A Board meeting may be conducted by conference telephone call or by use of video/telecommunication conferencing. Such meetings shall be conducted in a manner that all members participating can hear each other at the same time and that complies with the Open Public Meetings Act.</p>	<p>Minor change to V.2.2 (changed “the annual meeting” to “one annual meeting”)</p>
<p>Article VI – Meetings: Agenda Preparation</p>	<p>Article VI – Meetings: Section 2. Agenda preparation. (1) The agenda shall be prepared by the executive committee in consultation with the executive director.</p>	<p>Article V – Meetings: Section 2. Agenda preparation. (1) The agenda shall be prepared by the executive director in consultation with the executive committee.</p>	<p>Revised language in V.2.1 to align with current practice; Added requirement</p>

Bylaw Section	Current Language	Draft Proposed Language	Comments
	<p>(2) Members of the board may submit proposed agenda items to the board chair or the executive director.</p> <p>(3) In consultation with the executive committee, the board chair, or executive director at the direction of the chair, will give final approval of all items and changes that will appear on the agenda at a board meeting prior to being sent to board members.</p> <p>(4) The full agenda, with supporting materials, shall be provided to the members of the board at least one week in advance of the board meeting, in order that members may have ample opportunity for study of agenda items listed for action.</p> <p>(5) The board chair may modify the agenda and items as needed following finalization and provision to board members.</p> <p>(6) (a) If a member proposes a new agenda item (as described in subsection 2) and it is not included on the final agenda, any member may bring the agenda item for consideration to the board.</p> <p>(b) If the board passes a motion in support of including the agenda item, the item shall be included on the agenda at a future meeting.</p>	<p>(2) Members of the Board may submit proposed agenda items to the Board chair or the executive director.</p> <p>(3) In consultation with the executive committee, the Board chair, or executive director at the direction of the chair, will give final approval of all items and changes that will appear on the agenda at a Board meeting prior to being sent to Board members.</p> <p>(4) The full agenda, with supporting materials, shall be provided to the members of the Board at least one week in advance of the Board meeting, in order that members may have ample opportunity for study of agenda items listed for action.</p> <p>(5) The agenda and meeting materials shall be made publicly available in an ADA accessible format on the agency website following release to the Board.</p> <p>(6) The Board chair may modify the agenda and items as needed following finalization and provision to Board members.</p> <p>(7) (a) If a member proposes an agenda item (as described in subsection 2) and it is not included on the final agenda, any member may bring the proposed agenda item to the Board for consideration.</p> <p>(b) If the Board passes a motion in support of including the agenda item, the item shall be included on the agenda at a future meeting.</p>	<p>re: ADA accessibility (V.2.5).</p> <p>Clarified language in subsection 7(a)</p>
<p>Article VI – Meetings: Board Action</p>	<p>Article VI – Meetings: Section 3. Board action. (1) All matters within the powers and duties of the board as defined by law shall be acted upon by the board in a properly called regular or special meeting.</p> <p>(2) A quorum of eight (8) voting members must be present in person, or by telephone or video telecommunications, to conduct the business of the board.</p>	<p>Article V – Meetings: Section 3. Board action. (1) All matters within the powers and duties of the Board as defined by law shall be acted upon by the Board in a properly called regular or special meeting.</p> <p>(2) A quorum of eight (8) voting members must be present in person, or by telephone or video</p>	<p>Adds language to allow for student “advisory vote” recorded by the secretary (V.3.5)</p>

Bylaw Section	Current Language	Draft Proposed Language	Comments
	<p>(3)(a) Subject to the presence of a quorum, the minimum number of favorable votes necessary to take official board action is a majority of the voting members present. There shall be no proxy voting.</p> <p>(b) In order to vote at a meeting conducted by telephone or video telecommunications conference call, members must be present for the discussion of the issue upon which action will be taken by vote.</p> <p>(4) The manner in which votes will be conducted to take official board action shall be determined by the board chair. A roll call vote shall be conducted upon the request of an individual member or the chair.</p> <p>(5) All regular and special meetings of the board shall be held in compliance with the Open Public Meetings Act (Chapter 42.30 RCW).</p>	<p>telecommunications, to conduct the business of the Board.</p> <p>(3)(a) Subject to the presence of a quorum, the minimum number of favorable votes necessary to take official Board action is a majority of the voting members present. There shall be no proxy voting.</p> <p>(b) In order to vote at a meeting conducted by telephone or video telecommunications conference call, members must be present for the discussion of the issue upon which action will be taken by vote.</p> <p>(4) The manner in which votes will be conducted to take official Board action shall be determined by the Board chair. A roll call vote shall be conducted upon the request of an individual member or the chair.</p> <p>(5) Student Board members may signify their support, opposition, or abstention to a measure through an advisory vote to be recorded by the secretary. However, student votes will not count toward a quorum, nor will the vote be counted toward the minimum number of votes necessary for Board action.</p> <p>(6) All regular and special meetings of the Board shall be held in compliance with the Open Public Meetings Act (Chapter 42.30 RCW).</p>	
<p>Article VI - Meetings: Consent Agenda</p>	<p>Article VI - Meetings: Section 4. Consent agenda. (1) Routine matters and waiver requests meeting established guidelines may be presented to the board on a consent agenda.</p> <p>(2) Items shall be removed from the consent agenda upon the request of an individual board member.</p> <p>(3) Items removed from the consent agenda shall be added to the regular agenda for further consideration.</p>	<p>Article V – Meetings: Section 4. Consent agenda. (1) Routine matters and waiver requests meeting established guidelines may be presented to the Board on a consent agenda.</p> <p>(2) Items shall be removed from the consent agenda upon the request of an individual Board member.</p> <p>(3) Items removed from the consent agenda shall be added to the regular agenda for further consideration.</p>	<p>No Change</p>
<p>Article VI - Meetings: Parliamentary Authority</p>	<p>Article VI - Meetings: Section 5. Parliamentary Authority. The rules contained in the current edition</p>	<p>Article V – Meetings: Section 5. Parliamentary Authority. The rules contained in the current</p>	<p>Changed “State Board of Education”</p>

Bylaw Section	Current Language	Draft Proposed Language	Comments
	of Robert's Rules of Order Newly Revised shall govern the State Board of Education in all cases to which they are applicable and in which they are not inconsistent with these bylaws, state law and any special rules of order the State Board of Education may adopt.	edition of Robert's Rules of Order Newly Revised shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws, state law, and any special rules of order the Board may adopt.	to "Board" to remain consistent with other sections.
Article VI - Meetings: Public Comment	New Section	Article V – Meetings: Section 6: Public Attendance and Participation. (1) Per the Open Public Meetings Act, Chapter 42.30 RCW, all meetings of the Board are open to the public. During each meeting, the Board will include designated time(s) on the agenda for public comment. The Board has established the public comment period as a limited public forum for comments from members of the public on current agenda items or matters under the authority of the Board, subject to time limitations and other restrictions at the discretion of the Chair. Any member of the public wishing to make a comment must sign in on the register sheets provided at each meeting, listing their name and the subject on which they are offering comment. (2) Any member of the public or a group wishing to make a presentation to the Board may do so upon prior request and approval by the Chair, or without prior request and approval, at the discretion of the Chair with consent of a majority of the members present.	New Section
Article VII - Committees: Designation	Section 1. Designation. (1) Responsibilities of the board may be referred to committee for deeper discussion, reflection and making recommendations to the whole board. (2) The board chair shall appoint at least two board members to each committee to conduct the business of the board. (3) The board chair or executive director shall inform the board of the formation of any committee and of the appointment of members to that committee.	Article VI - Committees: Section 1. Designation. (1) Issues related to Board business may be referred to committee for deeper discussion, additional work, and bringing information or recommendations back to the whole Board. (2) The executive director shall inform the Board of the formation of any committee and of the appointment of members to that committee.	Moved appointment process and chair designation to sections below. Added requirement that the ED assign a person to staff each committee.

Bylaw Section	Current Language	Draft Proposed Language	Comments
	(4) Board members of committees of the board shall determine which board member shall chair the committee.	(3) The executive director shall assign a staff member to provide support for each committee.	
Article VII - Committees: Executive Committee	<p>Article VII - Committees: Executive Committee (from Article V) (1) (a) The executive committee shall consist of the chair, the vice chair, two members at-large, and the immediate past chair, if available, or third member at-large as elected.</p> <p>(b) The executive committee shall be responsible for the management of affairs that are delegated to it as a result of Board direction, consensus or motion, including transacting necessary business in the intervals between board meetings, inclusive of preparing agendas for board meetings.</p> <p>(c) The executive committee shall be responsible for oversight of the budget.</p> <p>(2) When there is a vacancy of an officer position, the vacant position shall be filled pursuant to the election process in the Board Procedures Manual.</p> <p>(3) The board chair shall serve as the chair of the executive committee.</p> <p>(4) The executive committee shall meet at least monthly.</p> <p>(5) The executive committee shall assure that the board annually conducts a board review and evaluation.</p> <p>(6) Agendas for each meeting of the executive committee shall be provided to all board members prior to each executive committee meeting.</p> <p>(7) Minutes for each meeting of the executive committee shall be provided to all board members promptly after each executive committee meeting.</p>	<p>Article VI - Committees: Section 2. Executive committee. (1) (a) The executive committee shall consist of the chair, the vice chair, two members at-large, and the immediate past chair, if available, or third member at-large as elected, and the senior student member.</p> <p>(b) The executive committee shall be responsible for providing guidance to the executive director on issues delegated to it by the Board to be performed in the intervals between Board meetings, including preparation of the agendas for Board meetings.</p> <p>(c) The executive committee shall be responsible for oversight of the budget.</p> <p>(2) When there is a vacancy of an officer position, the vacant position shall be filled pursuant to the election process in Article IV, Section 3.</p> <p>(3) The Board chair shall serve as the chair of the executive committee.</p> <p>(4) The executive committee shall meet at least monthly.</p> <p>(5) The executive committee shall ensure that the Board annually conducts a Board review and self-evaluation.</p> <p>(6) Agendas for each meeting of the executive committee shall be provided to all Board members prior to each executive committee meeting.</p> <p>(7) Minutes for each meeting of the executive committee shall be provided to all Board members promptly after each executive committee meeting.</p>	<p>Moved from separate Article; revised to add senior student member to the EC (VI.2.1a); revised language to align to current practice and public meetings act requirements (VI.2.1b). Reference applicable bylaws section rather than procedures manual to address vacancies (VI.2.2). Edit to language around Board evaluation - changed "evaluation" to "self-evaluation" (VI.2.5)</p>
Article VII - Committees: Ad-Hoc Committees	New Section	Section 3. Ad-Hoc Committees: (1) The Board chair, in consultation with the executive director, may establish an ad-hoc committee for a fixed duration not to exceed 12 months to address a specific issue related Board business.	New Section

Bylaw Section	Current Language	Draft Proposed Language	Comments
		<p>(2) The chair shall appoint at least two Board members to each ad-hoc committee.</p> <p>(3) The Board Chair shall appoint a Board member to chair each ad-hoc committee.</p>	
<p>Article VII - Committees: Standing Committees</p>	<p>New Section</p>	<p>Section 4. Standing Committees. 1) Any committees that will extend beyond 12 months must be established as Standing Committees by Board action and meet the requirements of this section.</p> <p>(2) The Chair shall appoint one member of the executive committee to serve on any Standing Committee. At least one and up to five additional members may be elected to the committee by the Board. (3) Elections shall be conducted by ballot and in accordance with RCW 42.30.060. Initial elections shall take place following the formation of the committee. Subsequent elections will occur at the annual meeting every other year. (4) The committee shall select a chair at the first meeting. The chair shall serve a one-year term.</p> <p>(d) The purpose of the committee and the number of committee members shall be defined in a written charter held by the executive director.</p>	<p>New Section</p>
<p>Article VIII - Executive Director: Appointment</p>	<p>Section 1. Appointment. The board may appoint an executive director.</p>	<p>Article VII - Executive Director: Section 1. Appointment. The Board must hire an executive director.</p>	<p>Revised to align with statute (changed “may” to “must”).</p>
<p>Article VIII - Executive Director: Duties</p>	<p>Section 2. Duties. (1) The executive director shall perform such duties as may be determined by the board and shall serve as secretary and non-voting member of the board. The executive director shall house records of the board’s proceedings in the board’s office and the records shall be available upon request. The executive director is responsible for the performance and operations of the office and for staff support of board member duties.</p> <p>(2) The board shall establish or modify a job description for the executive director, as needed.</p>	<p>Article VII - Executive Director: Section 2. Duties. (1) The executive director shall perform such duties as may be determined by the Board and shall serve as secretary to the Board. The executive director shall maintain all the official records of the Board including records of the Board’s proceedings. These records shall be available on the Board’s website or upon request. The executive director is responsible for the performance and operations of the office and for staff support of Board member duties.</p>	<p>Composition of the Board is established in statute so ED as a “non-voting member” is removed.</p> <p>Changes ED duty from “house” to “maintain” records</p>

Bylaw Section	Current Language	Draft Proposed Language	Comments
		(2) The Board shall establish or modify a job description for the executive director, as needed.	and deleted the place.
Article VIII - Executive Director: Section 3. Annual evaluation.	Section 3. Annual evaluation. (1) The board shall establish or modify the evaluation procedure of the executive director, as needed, (2) The annual evaluation of the executive director shall be undertaken by the board no earlier than one year after the job description or evaluation tool is established or modified. Subsequent to the evaluation, the chair, or chair’s designee, will communicate the results to the executive director. If available, the vice chair shall participate in the communication.	Article VII - Executive Director: Section 3. Annual evaluation. (1) The Board may modify the evaluation procedure of the executive director, as needed. (2) The annual evaluation of the executive director shall be undertaken by the Board no earlier than one year after the job description or evaluation tool is established or modified. Subsequent to the evaluation, the chair, or chair’s designee, will communicate the results to the executive director. If available, the vice chair shall participate in the communication.	Changed “shall establish or modify” to “may modify”
Article VIII - Executive Director: Section 4. Compensation of the executive director.	Section 4. Compensation of the executive director. The rate of compensation and terms of employment of the executive director shall be subject to the prior approval of the board at the planning meeting.	Article VII - Executive Director: Section 4. Compensation of the executive director. The rate of compensation and terms of employment of the executive director shall be subject to the prior approval of the Board.	Removed the specific reference during which meeting compensation changes would be considered.
Article VIII - Executive Director: Section 5: Termination and discipline of the executive director.	Section 5: Termination and discipline of the executive director. (1) Decisions regarding the termination and discipline of the executive director shall be subject to the approval of the board. (2) Decisions regarding the termination and discipline of the executive director may be made at a regular or special meeting if action is required prior to the next scheduled annual planning meeting.	Article VII - Executive Director: Section 5: Termination and discipline of the executive director. (1) Decisions regarding the termination or discipline of the executive director shall be subject to the approval of the Board. (2) Decisions regarding the termination or discipline of the executive director may be made at a regular or special meeting.	Removes reference to annual meeting.
Article IX Amending Bylaws: Section 1. Amending bylaws	Section 1. Amending bylaws. (1) These bylaws may be amended only by a two-thirds affirmative vote of the voting board members present at the meeting. (2) All members shall be given notification of proposed amendments to the bylaws at the meeting preceding the meeting at which the bylaws are to be amended. (3) The board shall review the bylaws every two years.	Article VIII - Amending Bylaws: Section 1. Amending bylaws (1) These bylaws may be amended only by a two-thirds affirmative vote of the voting Board members present at the meeting. (2) All members shall be given notification of proposed amendments to the bylaws at the meeting preceding the meeting at which the bylaws	No change

Bylaw Section	Current Language	Draft Proposed Language	Comments
		are to be amended. (3) The Board shall review the bylaws every two years.	
Article IX Amending Bylaws: Section 2. Suspending bylaws.	Section 2. Suspending bylaws. These bylaws may be suspended at any meeting only by a two-thirds affirmative vote of the voting board members present at the meeting.	Article VIII - Amending Bylaws: Section 2. Suspending bylaws. These bylaws may be suspended at any meeting only by a two-thirds affirmative vote of the voting Board members present at the meeting.	No Change



THE WASHINGTON STATE BOARD OF EDUCATION

An education system where students are engaged in personalized education pathways that prepare them for civic engagement, careers, postsecondary education, and lifelong learning

MEMO ON WAIVERS OF THE CAREER- AND COLLEGE-READY GRADUATION REQUIREMENTS

Prepared for the July 2019 Board Meeting

Policy Considerations

Does the application for waiver of the career- and college-ready graduation requirements provide the information and documentation required by law?

Overview of Waivers

- Temporary waiver from Career- and College-Ready graduation requirements for the Class of 2019 and the Class of 2020, thereby requiring implementation for the Class of 2021.
 1. Colleges
 - Bates Technical College District
 - Bellingham Technical College
 - Cascadia College, Clark College
 - Clover Park Technical College
 - Edmonds Community College
 - Peninsula College
 - Tacoma Community College
 2. School District
 - Mount Vernon School District

Temporary Waiver from Career- and College-Ready Graduation Requirements

Do the applications for temporary waiver of Career- and College-Ready graduation requirements provide the information and documentation required by WAC 180-51-068(11)?

RCW 28A.230.090(1)(d)(ii) authorizes school districts to apply to the State Board of Education for a temporary waiver from the Career- and College-Ready graduation requirements directed by Chapter 217, Laws of 2014 (E2SSB 6552) and adopted into rule in WAC 180-51-068, to delay implementation until the graduating class of 2020 or 2021 instead of the graduating class of 2019. Furthermore, WAC 180-51-015 states that references to school districts within Chapter 180-51 WAC shall also apply to community colleges and private schools. If a waiver of WAC 180-51-068 is approved then WAC 180-51-067 applies.

Colleges

Each of the aforementioned colleges or college district requests a temporary waiver from Career- and College-Ready graduation requirements for the Class of 2019 and 2020. This would result in implementation of the 24-credit graduation requirements for the Class of 2021. While the colleges are able to provide the required coursework to implement the 24-credit graduation requirements by 2019, each college serves a local student population that includes school district partners that have already been granted the waiver to delay implementation of the Career- and College-Ready graduation requirements. Each college has found that this waiver would allow them to better serve their students by aligning with district requirements. Each college submitted the required documentation, including a resolution from the college's Board of Trustees.

Mount Vernon School District

Mount Vernon School District requests a temporary waiver from Career- and College-Ready graduation requirements for the Class of 2019 and 2020. This would result in implementation of the 24-credit graduation requirements for the Class of 2021. The district submitted the application before the end of the school year but the first board meeting at which this waiver could be considered is this July board meeting. The district states that this waiver is intended for its alternative high school. The waiver is being requested to provide credit retrieval opportunities for students who are credit deficient and to align with a local community college that serves school districts that have received the temporary waiver with Mount Vernon being the only remaining feeder district that doesn't yet have the temporary waiver. The district is able to offer the coursework to meet the Career- and College-Ready graduation requirements but is concerned that a few students have not had ample opportunity to participate in credit retrieval opportunities and would not be able to graduate if held to the Career- and College-Ready graduation requirements.

Action

The Board will consider whether to approve the requests for temporary waiver of Career- and College-Ready graduation requirements presented in the applications of the aforementioned colleges, college district, and school district.

If you have questions regarding this memo, please contact [Parker Teed](#).



THE WASHINGTON STATE BOARD OF EDUCATION

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APPLICATION Temporary Waiver from High School Graduation Requirements Under Chapter 217, Laws of 2014

Instructions

RCW 28A.230.090(1)(d)(ii) authorizes school districts, private schools, and community colleges to apply to the State Board of Education (SBE) for a temporary waiver from the career and college ready graduation requirements directed by Chapter 217, Laws of 2104 (E2SSB 6552) beginning with the graduating class of 2020 or 2021 instead of the graduating class of 2019. This law further provides:

“In the application, a school district must describe why the waiver is being requested, the specific impediments preventing timely implementation, and efforts that will be taken to achieve implementation with the graduating class proposed under the waiver. The state board of education shall grant a waiver under this subsection (1)(d) to an applying school district at the next subsequent meeting of the board after receiving an application.”

The SBE has adopted rules to implement this provision as WAC 180-51-068(11). The rules provide that the SBE must post an application form on its public web site for use by school districts. The rules further provide:

- The application must be accompanied by a resolution adopted by the district’s board of directors requesting the waiver. The resolution must, at a minimum:
 1. State the entering freshman class or classes for whom the waiver is requested;
 2. Be signed by the chair or president of the board of directors and the superintendent.
- A district implementing a waiver granted by the SBE under this law will continue to be subject to the prior high school graduation requirements as specified in WAC 180-51-067 during the school year or years for which the waiver has been granted.
- A district granted a waiver under this law that elects to implement the career and college ready graduation requirements in WAC 180-51-068 during the period for which the waiver is granted shall provide notification of that decision to the SBE.

Please send the application and school board resolution electronically to:

Parker Teed
Policy Analyst
360-725-6047
parker.teed@k12.wa.us

For questions, please contact:

Parker Teed
Policy Analyst
360-725-6047
parker.teed@k12.wa.us

Board Resolution Exhibit Number 19-05

For Board Action: May 28, 2019

Bates Technical College District No. 28
Bates Technical College SBE Waiver Request

WHEREAS, the Board of Trustees of Community College District No. 28, Bates Technical College, recognizes the critical role Bates Technical College plays in partnering with local school districts in Pierce, King and surrounding counties for the purpose of serving the educational needs of these communities, AND

WHEREAS, the legislature passed E2SSB 6552 (Chapter 217, Laws of 2104), which raises the number of credits required for graduation to 24 credits beginning with the Class of 2019, AND

WHEREAS, Bates Technical College provides instruction to local students, including those of our district partners, AND

WHEREAS, Bates Technical College developed high school level courses meeting the Office of Superintendent of Public Instruction curriculum standards to fulfill all credit requirements for the 24 credit high school diploma, AND

WHEREAS, RCW 28A.230.090 and E2SSB 6552 provide for school districts and community colleges to request a waiver from the Washington State Board of Education and delay implementation of the 24 credit requirement until 2020 or 2021, AND

WHEREAS, our local school district partners have applied for and received waivers from the Washington State Board of Education to implement the Career- and College-Ready Graduation requirements beginning with the graduating class of 2020, AND

WHEREAS, the Board of Trustees of Bates Technical College requests from the Washington State Board of Education (SBE), a waiver of the 24 credit graduation requirement for freshmen entering high school in 2016 and 2017 (graduating classes of 2020 and 2021, respectively), to align with the graduation credit requirements of its existing school district partners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bates Technical College hereby approves that the foregoing resolution is a true and correct copy of the resolution adopted by the vote of the majority of the members of the Bates Technical College Board of Trustees present at a meeting of said Board on the 28th day of May, 2019, at which a quorum was present.



Bates Technical College
Board of Trustees, Chair
Cathy Pearsall-Stipek



Bates Technical College
President, Board of Trustees Secretary
Lin Zhou, Ph.D.

Application

Please complete in full. Please identify any attachments provided by reference to the numbered items below.

1. Name of district

Bates Technical College District #28

2. Contact information

Name and title: Peter Hauschka / Bates Technical College Dean of Transfer and Related Instruction + Technical HS Principal

Telephone: 253-680-7217

E-mail address: phauschka@batestech.edu

3. Date of application: 5/30/2019

4. Please explain why the district is requesting a waiver to delay implementation of career and college ready graduation requirements in WAC 180-51-068.

- Bates Technical College partners approximately 40 local school districts in our service area. Students that enroll at Bates Technical High School directly enroll at the high school co-located on the college campus. We provide instruction to the student population of these 40 school districts, whose students transfer to us. Our program is aligned to state graduation standards and in order to serve the students of our district partners, we are requesting the waiver in order to keep our program aligned with all of our service district partners which have been granted the waiver to delay implementation of the career and college ready graduation requirements.

5. Please describe the specific impediments preventing implementation of the career and college ready graduation requirements beginning with the graduating class of 2019.

- We are currently able to fully implement the graduation requirements, but are requesting the waiver in order to remain aligned with our partner districts.

6. Please indicate below the graduating class for which the district will first implement the career and college ready graduation requirements.

Class of 2020

Class of 2021

7. Please describe the efforts that will be undertaken to achieve implementation of the career and college ready graduation requirements for the graduating class indicated above.

- Bates Technical College and High School have courses available that fully meet the state high school graduation requirements. Our program has developed high school level courses based on OSPI curriculum standards that fulfill all credit requirements for the 24 credit high school diploma. Additionally, student that meet eligibility requirements may take college-level coursework that transfers back into their high school diploma program. At the request of the participating districts which have implemented CCR graduation requirements for those

classes prior to 2021, we are fully able to offer the 24 credit diploma option. In addition, we know we need to strengthen our available roster of high school specific courses for our technical high school students who are not on a college degree pathway.

Final step

Please attach the district resolution required by WAC 180-51-068, signed and dated by the chair or president of the board of directors and the district superintendent.

BOARD OF TRUSTEES
BELLINGHAM TECHNICAL COLLEGE
Resolution No. 19-01

A RESOLUTION OF THE BOARD OF TRUSTEES OF BELLINGHAM TECHNICAL COLLEGE
Requesting a temporary waiver from the Career and College Ready Graduation Requirements
for the graduating classes of 2019 and 2020.

WHEREAS, the Washington State Legislature passed E2SSB 6552 increasing the number of credits required for high school graduation to 24 for the Class of 2019;

WHEREAS, the Washington State Legislature and State Board of Education provide a procedure for school districts to request a waiver and delay implementation of the 24-credit requirement;

WHEREAS, the Bellingham Technical College has researched the needs of its students and determined that additional time is required to fully implement the necessary support systems and resources to assist all of its students in earning 24 credits;

WHEREAS, the Board of Trustee of the Bellingham Technical College is requesting a temporary waiver for the reasons set forth in The Washington State Board of Education Application for a Temporary Waiver from High School Graduation Requirements Under Chapter 217, Laws of 2014 (E2SSB 6552);

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Bellingham Technical College in accordance with RCW 28A.230.090(1)(d)(ii); is requesting a temporary waiver from the Career and College Ready Graduation Requirements for the graduating classes of 2019 and 2020.

PASSED AND APPROVED by the Board of Trustees of Bellingham Technical College at a regular meeting duly held on the 16th day of May, 2019.

BELLINGHAM TECHNICAL COLLEGE



Chair, Board of Trustees

Attest:



Secretary, Board of Trustees

Application

Please complete in full. Please identify any attachments provided by reference to the numbered items below.

1. Name of district --Bellingham Technical College

2. Contact information

Name and title--Walter Hudsick, VP of Student Academic Affairs and Student Learning

Telephone-360-752-8323

E-mail address—whudsick@btc.edu

3. Date of application—May 16, 2019

4. Please explain why the district is requesting a waiver to delay implementation of career and college ready graduation requirements in WAC 180-51-068.

Bellingham Technical College maintains a partnership with the K-12 districts in Whatcom County including Bellingham, Blaine, and Lynden. We also provide instruction to the student population in these districts. The three listed districts currently have waivers for up to two years to implement the Career and College-Ready Graduation requirements that were adopted in 2014, and Bellingham Technical College is requesting the same waiver. Furthermore, the 20-credit requirement will remove potential barriers as students of cohorts 2015 and 2016 may have not met the 24-credit requirement for a variety of factors beyond their control, such as inadequate advising, lack of opportunity to work on credit retrieval in summers, etc. The 20-credit requirement will help students in these cohorts now and in future years move more quickly to their college and career pathway at Bellingham Technical College.

5. Please describe the specific impediments preventing implementation of the career and college ready graduation requirements beginning with the graduating class of 2019.

Being a technical college, we do not currently offer high school level courses in world languages, but will be working towards implementation for the 2017 cohort (class of 2021). Offerings in fine arts and science lab are limited to one-credit courses. Additional course are forthcoming.

6. Please indicate below the graduating class for which the district will first implement the career and college ready graduation requirements.

Class of 2020

Class of 2021

7. Please describe the efforts that will be undertaken to achieve implementation of the career and college ready graduation requirements for the graduating class indicated above.

Our program has developed high school level courses based on OSPI curriculum standards that fulfill all credit requirements for the 20-credit high school diploma and is in the process of

developing those for the 24-credit high school diploma. Additionally, students who meet eligibility requirements will be able to take college-level coursework that transfers back into their high school diploma program.

Final step

Please attach the district resolution required by WAC 180-51-068, signed and dated by the chair or president of the board of directors and the district superintendent.



May 30, 2019

Parker Teed
Policy Analyst
360-725-6047
parker.teed@k12.wa.us

Re: Cascadia College – High School Credit Waiver

Dear Mr. Teed:

Cascadia College partners with the K12 districts not only in our service area, but also within the region, as students enter our adult high school diploma programs from any high school. We provide instruction to the student population of any of these districts.

Many local districts, including Everett, Marysville, Mukilteo, Seattle, and Shoreline, have been approved for temporary waivers. Our program is aligned to state graduation standards and in order to serve the students of our region we are requesting the waiver in order to keep our program aligned with local high schools which have been granted the waiver to delay implementation of the career and college ready graduation requirements.

Cascadia College is largely able to implement the graduation requirements, but are requesting the waiver in order to remain aligned with districts in the region. Our High School 21+ program is also awaiting further support from the State Board's BEdA partners to develop Foreign Language curriculum to meet that requirement for that program.

The Board of Trustees of Cascadia College took action and passed unanimously the request of this temporary waiver at their May 22, 2019 board meeting.

Cascadia College requests a temporary waiver from the career and college ready graduation requirements specified in WAC 180-51-048. Cascadia College will implement the career and college ready graduation requirements for the graduating class of 2021 instead of the graduating class of 2019.

Thank you for your consideration of Cascadia College's request for the high school credit waiver.

Sincerely,

Dr. Julie Miller
Board Chair

Dr. Eric Murray
President

c: Dr. Kerry Levett, Vice President for Student Learning & Success
Lyn Eisenhour, Dean for Student Learning

BOARD OF TRUSTEES

Application

Please complete in full. Please identify any attachments provided by reference to the numbered items below.

1. Name of district: Cascadia College

2. Contact information

Name and title: Lyn Eisenhour, Dean for Student Learning

Telephone: 425-352-8548

E-mail address: leisenhour@cascadia.edu

3. Date of application. May 31, 2019

4. Please explain why the district is requesting a waiver to delay implementation of career and college ready graduation requirements in WAC 180-51-068.

Cascadia College partners with the K12 districts not only in our service area, but also within the region, as students enter our adult high school diploma programs from any high school. We provide instruction to the student population of any of these districts. Many local districts, including Everett, Marysville, Mukilteo, Seattle, and Shoreline, have been approved for temporary waivers. Our program is aligned to state graduation standards and in order to serve the students of our region, we are requesting the waiver in order to keep our program aligned with local high schools which have been granted the waiver to delay implementation of the career and college ready graduation requirements.

5. Please describe the specific impediments preventing implementation of the career and college ready graduation requirements beginning with the graduating class of 2019.

We are largely able to implement the graduation requirements, but are requesting the waiver in order to remain aligned with districts in the region. Our High School 21+ program is also awaiting further support from the State Board's BEdA partners to develop Foreign Language curriculum to meet that requirement for that program.

6. Please indicate below the graduating class for which the district will first implement the career and college ready graduation requirements.

Class of 2020

Class of 2021

7. Please describe the efforts that will be undertaken to achieve implementation of the career and college ready graduation requirements for the graduating class indicated above.

We have courses available that fully meet the graduation requirements for our High School Completion Program. Our High School 21+ program has developed high school level courses based on OSPI curriculum standards that fulfill all credit requirements except foreign language for

the 24 credit high school diploma. Additionally, student that meet eligibility requirements may take college-level coursework that transfers back into their high school diploma program. Our High School 21+ program is working with the State Board BEdA staff to develop options for foreign language credit and will be able to have that in place for the graduating class of 2021.

Final step

Please attach the district resolution required by WAC 180-51-068, signed and dated by the chair or president of the board of directors and the district superintendent.

TO: The Washington State Board of Education

FROM: The Clark College Board of Trustees and Clark College President

RE: Temporary Waiver Available for Community Colleges from High School Graduation Requirements in WAC 180-51-068

DATE: June 2019

Whereas Clark College partners with the K12 districts Battle Ground, Camas, Evergreen, Ridgefield, Vancouver, and Washougal in our service area;

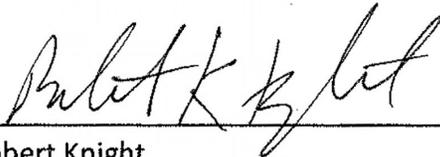
Whereas Clark College provides instruction to the student population of these districts; and

Whereas Clark College's programs are aligned to state graduation standards and in order to serve the students of our district partners; now, therefore, be it *Resolved*, the Clark College Board of Trustees and President Robert Knight, approve a temporary waiver from the career and college ready graduation requirements directed by Chapter 217, Laws of ²⁰¹⁴ ~~2104~~ (E2SSB 6552) beginning with the graduating class of 2021 instead of the graduating class of 2019.



Royce Pollard
Chair, Clark College Board of Trustees

Date



Robert Knight
President, Clark College

Date

4/4/19

Application

Please complete in full. Please identify any attachments provided by reference to the numbered items below.

1. Name of district: Clark College

2. Contact information

Name and title: Jim Wilkins-Luton, Dean of Basic Education, English, Communications and Humanities

Telephone: 360-992-2932

E-mail address: jwilkins-luton@clark.edu

3. Date of application: March 21, 2019

4. Please explain why the district is requesting a waiver to delay implementation of career and college ready graduation requirements in WAC 180-51-068.

Clark College partners with the K12 districts Battle Ground, Camas, Evergreen, Ridgefield, Vancouver, and Washougal in our service area. We provide instruction to the student population of these districts. Our program is aligned to state graduation standards and in order to serve the students of our district partners; we are requesting the waiver in order to keep our program aligned with our service district partners which have been granted the waiver to delay implementation of the career and college ready graduation requirements.

5. Please describe the specific impediments preventing implementation of the career and college ready graduation requirements beginning with the graduating class of 2019.

Clark College is currently able to fully implement the graduation requirements, however, we are requesting the waiver in order to remain aligned with our partner districts. Students we serve in our high school programs are often those for whom traditional K-12 education did not work. Requirements in addition to those of the local school districts in our service area will create additional barriers for our student population.

6. Please indicate below the graduating class for which the district will first implement the career and college ready graduation requirements.

Class of 2020

Class of 2021

7. Please describe the efforts that will be undertaken to achieve implementation of the career and college ready graduation requirements for the graduating class indicated above.

Clark College has courses available that fully meet the graduation requirements. Our program has developed high school level courses based on OSPI curriculum standards that fulfill all credit requirements for the 24 credit high school diploma. Additionally, student that meet eligibility requirements may take college-level coursework, which transfers back into their high school diploma program. In order to serve students from participating districts including Green Mountain, Hockinson, and La Center, Clark College has implemented career and college graduation requirements for those classes prior to 2021, we are fully able to offer the 24 credit diploma option for those who request or require it.

Final step

Please attach the district resolution required by WAC 180-51-068, signed and dated by the chair or president of the board of directors and the district superintendent.



COPY

**COLLEGE DISTRICT TWENTY-NINE
BOARD OF TRUSTEES**

**RESOLUTION 19-05-97
Requesting Temporary Waiver from
High School Graduation Requirements**

WHEREAS, Clover Park Technical College (CPTC) grants high school diplomas through the Northwest Career & Technical High School (NWCTHS) and through Adult High School Completion programs, and

WHEREAS, CPTC ensures that students complete the minimum graduation requirements that pertain to their graduating class (as determined by the date they entered 9th grade), set forth in WAC Chapter 180-51, and

WHEREAS, in 2014, WAC 180-51-068 implemented a 24-credit graduation requirement beginning with the Class of 2019 (students entering ninth grade on or after July 1, 2015). Due to the significant change in requirements, the WAC also allows districts to apply for a temporary waiver from these requirements, and

WHEREAS, the temporary waiver from high school graduation requirements allows a public school, private school, or community college to delay implementation of the 24-credit graduation requirements in WAC 180-51-068. By utilizing this waiver, students will need to meet the requirements of WAC 180-51-067 rather than the requirements of WAC 180-51-068. For Clover Park Technical College, this allows for alignment with local high schools who are using the lower requirements and increased access to high school diploma completion for our students.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve a resolution, as required by WAC 180-51-068, to request a temporary waiver from the high school graduation requirements directed by Chapter 217, Laws of 2104 (E2SSB 6552) beginning with the graduating class of 2021 instead of the graduating class of 2019.

PASSED AND ADOPTED by the Board of Trustees of Clover Park Technical College, state of Washington, on this 8th day of May 2019.

Attested by:

Approved by:

Joyce Loveday, Ph.D.
President
College District Twenty-Nine

Mark Martinez
Vice Chair, Board of Trustees
College District Twenty-Nine



Clover Park Technical College
4500 Steilacoom Blvd. SW
Lakewood, WA 98499-4004
Phone: (253) 589-5800
Fax: (253) 589-5601
Website: www.cptc.edu

May 8, 2019

President
Dr. Joyce Loveday

State Board of Education
Parker Teed, Policy Analyst
Parker.teed@K12.wa.us

VP, Instruction
Mabel Edmonds

VP, Student Success
Scott Latiolais

Re: Resolution Requesting Temporary Waiver from High School Graduation Requirements

VP, for Finance and Administration
Larry Clark

As authorized by RCW 28A.230.090 (1)(d)(ii), the Board of Trustees of Clover Park Technical College has approved a resolution, as required by WAC 180-51-068, to request a temporary waiver from the high school graduation requirements directed by Chapter 217, Laws of 2104 (E2SSB 6552), beginning with the graduating class of 2021, instead of the graduating class of 2019.

VP, Strategic Development
Tawny Dotson

Board of Trustees

Chair
Wayne Withrow

Vice Chair
Mark Martinez

Clover Park Technical College partners with multiple school districts within the college's service district (Service District 29, as defined by the State Board for Community & Technical Colleges), including Bethel, Eatonville, Fife, Franklin, Pierce, Rochester, and Sumner School Districts. The college provides instruction to the student population of these districts. The Board of Trustees is, therefore, requesting the waiver to delay implementation of the career and college ready graduation requirements, to allow for alignment of state graduation standards.

Trustees
Bruce Lachney
Lua Pritchard
Eli Taylor

Please see the enclosed Board Resolution voted upon, approved, and recorded in the minutes of the regular meeting of the Clover Park Technical College Board of Trustees on this date of May 8, 2019.

Sincerely,

Mark Martinez
Vice Chair, Board of Trustees



BOARD OF TRUSTEES

Washington Community College District 23

RESOLUTION NO. 19-03-01

APPROVAL OF TEMPORARY WAIVER

WHEREAS, Edmonds Community College partners with the Edmonds K-12 school district in its service area;

WHEREAS, the College provides instruction to the student population of this district and other nearby districts including Everett, Shoreline, and Mukilteo;

WHEREAS, the College programs are aligned to state graduation standards; and

WHEREAS, the Temporary Waiver from High School Graduation Requirements Under Chapter 217, Laws of 2014 will maintain the College's alignment with service district partners, which have been granted the waiver.

NOW THEREFORE BE IT RESOLVED THAT, the Edmonds Community College Board of Trustees, in order to serve the students of our district partners, supports the application for a Temporary Waiver from High School Graduation Requirements Under Chapter 217, Laws of 2014 to delay implementation of the career and college ready graduation requirements.

A handwritten signature in blue ink, appearing to read 'Tia Benson Tolle', written over a horizontal line.

Dr. Tia Benson Tolle, Chair

March 14, 2019

Date Approved

ATTEST:

A handwritten signature in blue ink, appearing to read 'Amit B. Singh', written over a horizontal line.

Dr. Amit B. Singh, Secretary

Application

Please complete in full. Please identify any attachments provided by reference to the numbered items below.

1. Name of district: Edmonds Community College (District #23)

2. Contact information

Name and title: Charlie Crawford, Executive Vice President of Instruction

Telephone: 425-640-1557

E-mail address: charlie.crawford@edcc.edu

3. Date of application: 3/6/19

4. Please explain why the district is requesting a waiver to delay implementation of career and college ready graduation requirements in WAC 180-51-068.

Edmonds Community College partners with the Edmonds K-12 school district in our service area. We provide instruction to the student population of this district and other nearby districts including Everett, Shoreline, and Mukilteo. Our programs are aligned to state graduation standards and, in order to serve the students of our district partners, we are requesting the waiver in order to keep our program aligned with our service district partners which have been granted the waiver to delay implementation of the career and college ready graduation requirements.

5. Please describe the specific impediments preventing implementation of the career and college ready graduation requirements beginning with the graduating class of 2019.

We are currently able to fully implement the graduation requirements, but are requesting the waiver in order to remain aligned with our partner districts.

6. Please indicate below the graduating class for which the district will first implement the career and college ready graduation requirements.

Class of 2020

Class of 2021

7. Please describe the efforts that will be undertaken to achieve implementation of the career and college ready graduation requirements for the graduating class indicated above.

We have courses available that fully meet the graduation requirements. Our program has developed high school-level courses based on OSPI curriculum standards that fulfill all credit requirements for the 24-credit high school diploma. Additionally, students that meet eligibility requirements may take college-level coursework that transfers back into their high school diploma program. At the request of the participating districts which have implemented CCR graduation requirements for those classes prior to 2021, we are fully able to offer the 24-credit diploma option.

**Mount Vernon School District No. 320
Board of Directors**

Resolution No. 18/18-19

**TEMPORARY WAIVER OF IMPLEMENTATION OF CORE 24 COLLEGE AND CAREER
READY GRADUATION REQUIREMENTS FOR
OPEN DOORS, EMERSON HIGH SCHOOL, AND GRADUATION ALLIANCE**

WHEREAS, the Washington State Legislature codified into law the passage of E2SSB 6522 increasing the graduation requirements to Core 24 College and Career Ready; and

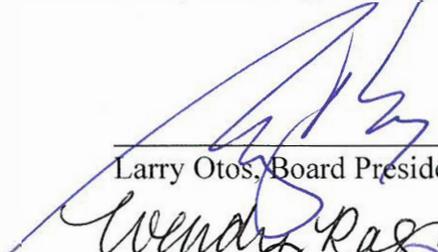
WHEREAS, the Washington State Board of Education has developed an application process pursuant to WAC 180-51-068 to allow school districts an opportunity to request a temporary waiver from the Core 24 College and Career Ready graduation requirements until 2021; and

WHEREAS, the increase in the number of credits required by the State of Washington to graduate from high school to 24 credits will require study and planning to implement effectively for Open Doors, Emerson High School, and Graduation Alliance; and

WHEREAS, Mount Vernon School District is seeking more time to ensure appropriate systems are in place to best support our most at risk students in meeting the new requirements;

NOW THEREFORE, be it resolved that the Board of Directors of the Mount Vernon School District #320, Skagit County, Washington, hereby authorize its Superintendent to request a Temporary Waiver of Implementation of Core 24 College and Career Ready Graduation Requirements for Open Doors, Emerson High School, and Graduation Alliance until the class of 2021.

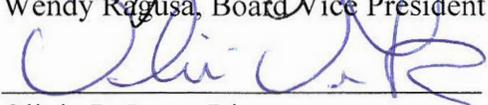
ADOPTED by the Board of Directors of the Mount Vernon School District No. 320, Skagit County, Washington, at a regular meeting thereof, held on the 15th day of May 2019.



Larry Otos, Board President



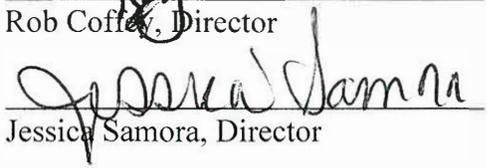
Wendy Ragusa, Board Vice President



Olivia DeLeon, Director

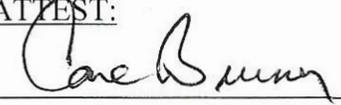


Rob Coffey, Director



Jessica Samora, Director

ATTEST:



Carl Bruner, Ed.D., Superintendent
Secretary to the Board

Application

Please complete in full. Please identify any attachments provided by reference to the numbered items below.

1. Name of district: Mount Vernon School District

2. Contact information

Name and title: Stephanie Thomas, Director for Assessment & Data Systems

Telephone: 360-927-2567 (Cell Phone)

E-mail address: sthomas@mvsd320.org

3. Date of application: 05/15/19

4. Please explain why the district is requesting a waiver to delay implementation of career and college ready graduation requirements in WAC 180-51-068.

Mount Vernon School District is requesting the waiver for specific programs, all of which primarily serve our students at risk of not earning a diploma.

The first is our 1418 Open Doors Program in partnership with Skagit Valley College. We are requesting the waiver to be in alignment with other districts who are in partnership with SVC.

We are also requesting the waiver for Mount Vernon students enrolled at Emerson High School and Graduation Alliance. Emerson High School is a contracted program provided by Youthnet a local 501 c3. Emerson High School offers both a traditional program with a 6 period day and a contract based learning program. Graduation Alliance is a contracted online program.

The waiver would not be implemented / utilized for students attending classes at our one comprehensive high school which currently has a 30 credit graduation requirement with a four by four block schedule that offers students eight credit bearing classes each year.

5. Please describe the specific impediments preventing implementation of the career and college ready graduation requirements beginning with the graduating class of 2019.

The Open Doors Program at SVC is working to serve multiple districts—our partner, Skagit Valley College, would benefit from all partner districts having the same requirements.

Emerson High School currently offers a schedule that provides no path to on time graduation if a student has failed even one class.

The number of classes considered full time enrollment with Gradation Alliance is a barrier to on time graduation at this time.

6. Please indicate below the graduating class for which the district will first implement the career and college ready graduation requirements.

_____ Class of 2020

 X Class of 2021

7. Please describe the efforts that will be undertaken to achieve implementation of the career and college ready graduation requirements for the graduating class indicated above.

MVSD will continue to work with its partners regarding the necessity of meeting the career and college ready graduation requirements for the class of 2021. In addition to determining ways to provide more offerings, work will be done related to competency based crediting to alleviate some burden on students who have become credit deficient, but who are able to demonstrate proficiency.

Final step

Please attach the district resolution required by WAC 180-51-068, signed and dated by the chair or president of the board of directors and the district superintendent.



June 12, 2019

State Board of Education
Parker Teed, Policy Analyst
Parker.teed@k12.wa.us

Re: Resolution Requesting Temporary Waiver from High School Graduation Requirements

To: State Board of Education

As authorized by RCW 28A.230.090 (1)(d)(ii), the Board of Trustees Tacoma Community College, do hereby approve a resolution, as required by WAC 180-51-068, to request a temporary waiver from the high school graduation requirements directed by Chapter 217, Laws of 2104 (E@SSB 6552) beginning with the graduating class of 2021 instead of the graduating class of 2019.

Tacoma Community College partners with multiple school districts within the college's service district (Service District 22, as defined by the State Board for Community & Technical Colleges), including Tacoma, Peninsula, and University Place School Districts. The college provides instruction to the student populations of these districts as well as students from throughout Washington State. The Board of Trustees is therefore requesting the waiver to delay implementation of the career and college ready graduation requirements, to allow for alignment of state graduation standards.

Resolution voted upon, approved, and recorded in the minutes of the month meeting of the Tacoma Community College Board of Trustees on this date of June 12, 2019.

Signed:

A handwritten signature in black ink, appearing to read 'James Curtis', is written over a horizontal line.

Board Chair James Curtis J.D.

This page contains signatures of board members

[Type here]

6501 S. 19th Street, Tacoma, WA. 98466

[Type here]

Application

Please complete in full. Please identify any attachments provided by reference to the numbered items below.

1. Name of district: Tacoma Community College

2. Contact information

Name and title Rebecca Jayasundara, Director of Adult Basic Education

Telephone 253-566-5229, Cell 253-347-3798

E-mail address rjayasundara@tacomacc.edu

3. Date of application. 6/10/2019

4. Please explain why the district is requesting a waiver to delay implementation of career and college ready graduation requirements in WAC 180-51-068.

Tacoma Community College partners with and serves students from multiple K12 districts throughout Washington State. To date, 98 separate districts in Washington State have been approved for the temporary waiver. Our program is aligned to state graduation standards and in order to serve the students of our district partners equitably, we are requesting the waiver to delay implementation of the career and college ready graduation requirements. In addition, TCC offers High School 21+ curriculum at several sites including within the corrections system. TCC needs additional time to build curriculum to meet the additional science and social studies requirements in these alternate settings and create an annual schedule which will allow students to complete their High School requirements without delays.

5. Please describe the specific impediments preventing implementation of the career and college ready graduation requirements beginning with the graduating class of 2019.

We are requesting the waiver in order to remain aligned with our partner districts providing an equitable and consistent experience to adults returning to complete their high school credential, regardless of which school district they originally attended. In addition, this extension will allow time to build high quality curriculum to meet the additional credit requirements.

6. Please indicate below the graduating class for which the district will first implement the career and college ready graduation requirements.

_____ Class of 2020

_____  _____ Class of 2021

7. Please describe the efforts that will be undertaken to achieve implementation of the career and college ready graduation requirements for the graduating class indicated above.

Our program is developing high school level courses based on OSPI curriculum standards that fulfill the additional credit requirements for the 24 credit high school diploma. Additionally, students that meet eligibility requirements may take college-level coursework that transfers back into our high school diploma program.

Final step



THE WASHINGTON STATE BOARD OF EDUCATION

An education system where students are engaged in personalized education pathways that prepare them for civic engagement, careers, postsecondary education, and lifelong learning

WAC REVIEW UPDATE

Prepared for the July 2019 Board Meeting

No Action - Completed Review of Private School Immunization

Rules for Chapter 180-38 WAC (Private School Immunization) do not need to be opened for this WAC review. Legislation from the 2019 session changed immunization requirements. The legislation does not necessitate rulemaking because 180-38 makes use of external RCW and WAC references that will be updated by the Department of Health (DOH) and other entities that will implement the legislation.

Action – HB 1599 Implementation

A preproposal for rulemaking on Chapter 180-51 WAC (Graduation Requirements) was published in WSR 19-12-098, the Washington State Register publication of rulemaking. At this board meeting, the Board will consider approval of proposed rules for graduation pathway options. Tentatively, this will lead to approval of further sections of proposed rules for Chapter 180-51 WAC in September and final adoption of all elements of rulemaking on Chapter 180-51 in November after public hearing(s).

If you have questions regarding this memo or rule-making details/timelines, please contact [Parker Teed](#). If you have questions about the section of rules for graduation pathway options in Chapter 180-51 WAC, please contact [Kaaren Heikes](#).